

WCL RC No. 11000132418975 dtd.19.02.2019 for supply of Medicines under Group A



## WESTERN COALFIELDS LIMITED

( A Subsidiary of Coal India Limited )

Office of the General Manager(MM)  
Materials Management Department,  
Coal Estate, Civil Lines  
Nagpur 440 001

Ph. PBX : 0712 - 2511381,  
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or 5824  
Fax : 0712 - 2510284  
Website : westerncoal.gov.in

RC NO:- 11000132418975

DATE: 19.02.2019

**// BY SPEED POST. //**

To  
M/s. Novartis Health Care Pvt. Ltd  
SandozHouse, Shiv Sagar Estate,  
Dr. Anie Basent Road  
Worli  
Mumbai 400018  
Dear Sir,

Tel:-9930198086  
Fax: 022 24954112  
Email:-1-alok.grover@novartis.com  
2-kumar.praveen@novartis.com

**SUB:-** RATE CONTRACT for Supply of Medicines under Group A

**REF:-** (i) Our e-tender no. hq-pur-ad-ra-e044-2017-18 opened on 22.09.2017 for conclusion of Rate Contract valid for two years for supply of medicines under Group A.

(ii) Your Bid No. 222362 dt-19.09.2017 and subsequent correspondences being dtd.21.01.2019

With reference to the above, we are pleased to enter into a Rate Contract with you for a period of two years for supply of MEDICINES to the HOSPITALS/Hqrs Dispensary of Western Coalfields Limited, situated in the States of Maharashtra and Madhya Pradesh on the Price, Terms and Conditions stipulated hereunder :

**RATE CONTRACT** ; This is a Rate Contract wherein the prices are fixed but the quantity to be supplied during the currency of this rate contract is not fixed and will be on, as and when required basis.

**VALIDITY PERIOD** ; This Rate Contract shall remain valid for a period of TWO YEARS from the date of issue i.e. 19.02.2019 to 19.02.2021. ( Both days inclusive)

### **DESCRIPTION OF STORES :**

Sl No	NIT Serial No	ITEM DESCRIPTION	Supply Form	Unit	Basic Rate Rs per unit
1	Item129	Vildagliptin 50mg+Metformin 500mg for M.S.	Tab/Cap	Each Tab	16.78
2	Item130	Vildagliptin 50mg+Metformin 500mg for M.P.	Tab/Cap	Each Tab	16.78

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3	Item131	Vildagliptin 50mg for M.S.	Tab/Cap	Each Tab	15.01
4	Item132	Vildagliptin 50mg for M.P.	Tab/Cap	Each Tab	15.01

**TERMS AND CONDITIONS :**

**1. PRICES:-** The above Price is on F O R Destination i.e. inclusive of Packing, forwarding, freight and insurance charges up to destination..You will be responsible for safe arrival of materials up to destination. The above prices shall remain FIRM till execution of orders placed against this Rate Contract.

**2. GST:**GST shall be payable extra as per prevailing rules against invoice raised as per GST laws. Tax invoices be submitted as per provision of GST Act 2017. Paying authority /consignee shall avail Input Tax Credit for the goods/services if admissible. Present rate of applicable GST is 12% for supplies

**3. DELIVERY PERIOD :** Delivery should commence within 30 days and to be completed within 45 days from the date of issue of supply order .  
The delivery shall be reckoned from the 7<sup>th</sup> (seventh) day of the date of order.

**4. PAYMENT TERMS :-**100% Payment shall be made within 21 days from the date of receipt and acceptance of materials at site or submission of bills, whichever is later.Bank account for EFT are as under as per confirmation given in your offer:

**5.SUPPLY POINT:-** You may execute the supplies through M/s Swati Medical Agencies,H.NO-281,4A,Guruddata Society,Adarsh Nagar,Wadi,Dist-Nagpur-440023,Ph No-0712-2539873. However you should stand guarantee for medicines supplied by your supply points.

**6. Brand name & Pack size :**

Sl No	NIT Serial No	ITEM DESCRIPTION	Brand name	Pack size
1	Item129	Vildagliptin 50mg+Metformin 500mg for M.S.	Gelvus Met 50 mg/500 mg	10 Tablets
2	Item130	Vildagliptin 50mg+Metformin 500mg for M.P.	Gelvus Met 50 mg/500 mg	10 Tablets
3	Item131	Vildagliptin 50mg for M.S.	Galvus 50 mg	14 Tablets
4	Item132	Vildagliptin 50mg for M.P.	Galvus 50 mg	14 Tablets

**7. CONSIGNEE:-** As indicated in Annexe-A.

**8. PAYING AUTHORITY:-** AREA FINANCE MANAGER of respective WCL Areas  
Details enclosed as per Annexe-A.

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**9. SUBMISSION OF BILLS :** The order received from Direct Demanding Officer should be completed on top priority basis. You shall arrange timely despatch of materials to the consignee with the following particulars:

Pre- received & duly stamped GST compliant bills in quadruplicate is to be submitted to the consignee duly supported by copy of challan, invoice/consignment note, Guarantee/Warranty Certificate & any other relevant document as specified in RC, who after necessary formalities shall forward the bill along with SRV to the paying authority for further needful action.

**10. MODE OF DESPATCH:-**All stores securely packed are to be dispatched to respective consignee's by Road Transport only on freight paid basis.

**11. SECURITY DEPOSIT:-** You shall submit the Security Deposit of Rs.9,41,979.00/- (10% of estimated off take of Rate Contract) in form of Demand Draft/ Bank Guarantee drawn in favour of Western Coalfields Limited, Nagpur shall have to be deposited by you within 15 days from the date of issue of this contract.

The Bank Guarantee should be in the format enclosed as annexure-C and valid upto 21.05.2021. The Bank Guarantee issued by the banker of the firm shall be operational for all purposes at Nagpur branch (Maharashtra). The Bank Guarantee shall be refunded to the firms after successful execution of the contract.

The banker of the firm shall issue Bank Guarantee on SFMS (Structured Finance Message Service) platform. The beneficiary details are as under:

**The Bank Guarantee issued by the issuing bank on behalf of the supplier in the favour of Western Coalfields ltd shall be in paper form as well as issued under "Structured financial messaging system". The details of beneficiary for issue of BG under SFMS platform is furnished below:**

Name of beneficiary and details	
Name	Western Coalfields ltd
Area	Head Quarter
Bank A/c No: / Cust ID of beneficiary	ICICI Bank Ltd, Vishnu Vaibhav, 222, Palm Road, Civil Lines, Nagpur
IFSC code	ICIC0000059
Bank Manager Name & Ph no:	Hrushikesh Sakalkale Ph n: +91-9923202096

The original bank guarantee issued by the issuing bank shall be sent by the issuing bank to the following address by Registered post /AD.

General Manager (MM) I/c, Materials Management Wing, Western coalfields Ltd HQ, Coal Estate, Civil lines, Nagpur – 440001, Maharashtra

Note:EMD shall be refunded to you after receipt of Security Deposit .

**12. DIRECT DEMANDING OFFICER :** CGM/GM of respective Areas or CMS I/c/ Area Medical Officer of respective Area or their authorized representative will be DDO's against this rate contract and they would draw their requirement by placing supply order as and when needed during the currency of the rate contract. The details are as per enclosed Annex-"A".

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DDO's shall place order for medicines against subject Rate Contract on you with a copy to your authorized supply point. You are however allowed to divert the orders to your authorized supply point for supply of medicines. Invoices/bills shall be raised by the rate contract holder/supply point & payment to be made accordingly to RC holder/supply point as the case may be.

**Note to DDOs:**

Area wise estimated off take of the Rate Contract inclusive of GST Charges is as under :

Area	Total annual offtake (Rs)	Off take for two years (Rs)
Majri	462,584.64	925,169.28
Ballarpur	338,284.80	676,569.60
Chandrapur	479,498.88	958,997.76
Wani	432,427.52	864,855.04
Wani North	0.00	0.00
Umrer	479,498.88	958,997.76
Nagpur	799,164.80	1,598,329.60
Total For M.S.	2,991,459.52	5,982,919.04
Pench	902,092.80	1,804,185.60
Kanhan	479,498.88	958,997.76
Pathakhera	336,842.24	673,684.48
Total For M.P.	1,718,433.92	3,436,867.84
Total	4,709,893.44	94,19,786.88

**13. GUARANTEE / WARRANTY :** The minimum shelf life should not be less than 3/4th of the total shelf life of the drugs & pharmaceuticals as indicated on the label / packing from the date of receipt of materials at consignee stores. In the event of any rejection of materials, the same has to be replaced by the supplier at free of cost.

**14. LIQUIDATED DAMAGES::** In the event of failure to deliver the stores within the stipulated period mentioned in the order and in the event of breach of any of the terms and conditions in the order WCL has the right :-

(a) To recover from successful tenderer, as agreed liquidated damages, a sum not less than 0.5% of the price of the store which successful tenderer has not been able to supply (for this purpose part of a unit supplied will not be considered) as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10 %. Where felt necessary the limit of 10% can be increased to 15% at the discretion of buyer.

(b) To purchase from elsewhere, after due notice to the successful tenderer, on the account and at the risk of the defaulting supplier the stores not supplied or others of a similar description without cancelling the supply order in respect of consignment not yet due for supply or

(c) To cancel the supply order or a portion thereof, and if so desired, to purchase the store at the risk and cost of the supplier and also

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(d) To extend the delivery period with or without imposition of Liquidated Damages as may be considered fit and proper. The penalty if imposed shall not be more than the agreed liquidated damages referred to clause (a) above.

e) To encash any available Bank Guarantee / security deposit for recovery of the penalty.

(f) Whenever under the contract a sum of money is recoverable from and payable by the supplier, Western Coalfields Limited, shall be entitled to recover such sum by appropriating, in part or whole by deducting any sum or which at any time thereafter, may be due to the successful tenderer in this or any other contract, with Western Coalfields Limited or any of CIL's Subsidiary Company. Should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay to Western Coalfields Limited, on demand the remaining amount.

(g) The supplier shall not be entitled to any gain under this clause.

**15.INSPECTION :** Inspection of stores will be arranged by the consignee at site. If any defect is found in the materials, you will have to arrange for replacement of the same free of cost immediately i.e. within 30 days from the date of receipt of complaint.

**16. FORCE MAJEURE CLAUSE :** If the execution of contract / supply order is delayed beyond the stipulated period in the contract/supply order as a result of outbreak of hostilities declaration of an embargo of blockade, or fire, flood, act of nature, other contingency beyond the supplier's, control due to act of God then Western Coalfields Limited, may allow such additional time by extending the delivery period as it considers to be justified in the circumstances of the case and its decision shall be final. If and when additional time is granted by the Western Coalfields Limited, the contract/ supply order shall be read and understood as if it had contained from its inception the delivery date as extended.

**17.PRICE FALL CLAUSE:-** You shall undertake that you have not supplied/is not supplying similar product / systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry / Department of the Government of India or PSU and if it is found at any state that similar product / systems or sub systems was supplied by you to any other Ministry / Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by you to the BUYER, if the contract has already been concluded.

**18.STOCKS:-**In order to meet the urgent demand against this RC at any time during the validity period, you are requested to maintain sufficient stock. It may however be noted that the purchase will not be responsible to take any quantity leftover with the supplier after termination of the contract.

**19.PACKING:-** Stores should be properly packed & you will be held responsible for the stores not being sufficiently & properly packed for transport by road so as to ensure that they are being free from loss or injury on arrival at their destination. The packing of the stores will be done at your own expenses.

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**20.SHORT CLOSURE OF RATE CONTRACT ;** Western Coalfields Limited reserves the right to short close the rate contract at any point of time without assigning any reasons.

**21.. INTEGRITY PACT:-** The Integrity Pact signed & submitted by you along with your offer shall remain valid & applicable against this Rate Contract. Independent External Monitors of the Contract are :

1-Shri A.K Bajaj,A-167, Defence Colony,New Delhi,-110024

2-Shri A. K Mohapatra,IFS(Rtd),S-1, Qrs No:-B-5/9,Unit-9,Bhoi Nagar,Bhubaneshwar-751022.

**22. GENERAL TERMS & CONDITIONS OF SUPPLY:-** This order shall be governed by enclosed General terms and conditions (Annexure- B) of supply unless and otherwise specified in the above paragraphs.

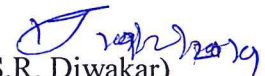
This order is being placed on the basis of terms & conditions already accepted by you. You may acknowledge receipt of the order by returning the duplicate copy of the order duly signed & stamped with seal of your company.

In case of any dispute, the decision of General Manager (MM)HOD, WCL (HQ) Nagpur shall be final and binding on you.

Your faithfully,



(Ashish Dixit)  
Sr. Manager (MM)



(K.S.R. Diwakar)  
Chief Manager(MM)

Encl.: (i) List of DDOs, Consignee, Paying Authority .-Annexure "A"  
(ii) General Terms & Conditions- Annexure-B  
(iii) Format of Bank Guarantee – Annexure- C

**Copy to :**

- 1- CMS I/c , WCL Hqrs, Nagpur:-
- 2- GM/CGM of all Areas of WCL
- 3-GM(F)-I/GM(Fin)-II WCL Hqrs, Nagpur
- 4-SO(MM)/Area Medical Officers/AFM/ of all WCL area
- 5.-Shri A.K Bajaj,A-167, Defence Colony,New Delhi,-110024
- 6-Shri A. K Mohapatra,IFS(Rtd),S-1, Qrs No:-B-5/9,Unit-9,Bhoi Nagar,Bhubaneshwar-751022.
- 7.Supply point : M/s Swati Medical Agencies,H.NO-281,4A,Guruddata Society,Adarsh Nagar,Wadi,Dist-Nagpur-440023,Ph No-0712-2539873..

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ANNEXURE - "A"

LIST OF DIRECT DEMANDING OFFICERS, CONSIGNEE & PAYING AUTHORITY

Area	Direct Demanding Officers	Consignee	Paying Authority
HQ Dispensary	Chief of Medical Services I/c, WCL (HQ), Coal Estate, Civil Lines, Nagpur – 440 001.	Chief Medical Officer, WCL (HQ) Dispensary, Coal Estate, Civil Lines, Nagpur – 440 001.	General Manager (Fin), WCL, Coal Estate, Civil Lines, Nagpur – 440 001.
Ballarpur	Area General Manager/Area Medical Officer Ballarpur Area, PO : Sasti Tehsil : Rajura-442706Distt. Chandrapur(MS)	Area Medical Officer, WCL, Ballarpur Area, Sasti Dispensary, PO Sasti Tal. Rajura(M) Dist. Chandrapur.	Area Finance Manager Office of the AGM, WCL, Ballarpur Area, PO : Sasti Tehsil : Rajura-442706 Dist. Chandrapur(MS)
Chandrapur	Area General manager/ Area Medical Officer, WCL, Chandrapur Area, PO Babupeth, Dist. Chandrapur	Area Medical Officer WCL, Chandrapur Area, HLC Hospital, PO Lalpeth, Dist. Chandrapur(MS)	Area Finance Manager, Office of the AGM WCL, Chandrapur Area, PO Babupeth, Dist. Chandrapur
Wani	Area General Manager/Area Medical Officer, WCL, Wani Area, PO. Tadali (Urjagram)-442 406, Dist. Chandrapur(MS)	Area Medical Officer, Rajiv Ratan Hospital, WCL, Wani Area, PO. Ghugus Colliery- 442 505, Dist. Chandrapur	Area Finance Manager, WCL, Wani Area, Urjagram, PO Tadali, Dist. Chandrapur(MS)
Majri	Area General Manager/Area Medical Officer, WCL, Majri Area, Kuchna, PO. Shembul-442 907, via-Warora, Dist. Chandrapur	Area Medical Officer WCL, Majri Area Hospital, PO Shembul-442 907, Via-Warora, Dist. Chandrapur	Area Finance Manager Office of the AGM, WCL, Majri Area Kuchna PO Shembul-442907, via-Warora, Dist. Chandrapur
Wani North	Area General Manager/Area medical Officer, Wani North Area, Ukni PO. Ukni-445 304, Tal Wani Distt. Yavatmal(MS)	Area Medical Officer. Area Hospital, WCL Wani North Area, Ukni PO Ukani-445 304, Tahsil Wani, Dist. Yavatmal	Area Finance Manager, office of the AGM WCL, Wani North Area, Ukni, PO Ukni-445 304, Wani, Dist. Yavatmal(MS)
Nagpur	Area General Manager/Area Medical Officer, WCL, Nagpur Area, Jaripatka-440 014, Nagpur	Chief Medical Officer, JN Hospital, WCL, Nagpur Area, PO Kanhan, Dist. Nagpur	Area Finance Manager, Office of AGM, WCL, Nagpur Area, PO Jaripatka 440 014, dt. Nagpur
Umrer	Area General Manager/ Area Medical officer, WCL, Umrer Area, PO. Umrer-04 Dist. Nagpur(MS)	Area Medical Officer, WCL, Umrer Area Area Hospital, PO Umrer-4 Dist. Nagpur(MS)	Area Finance Manager, Office of the AGM Umrer Project PO Umrer, 04, Dist. Nagpur
Pathakhera	Area General Manager/Area Medical Officer, WCL, Pathakhera Area PO. Pathakhera Colliery, Distt. Betul(MP)	Area Medical Officer, Area Hospital, WCL, PathakheraArea, PO Pathakhera Colliery, Distt. Betul(MP)	Area Finance Manager, Office of the AGM/ WCL, Pathakhera Area PO Pathakhera Colly. Distt. Betul(MP)
Pench	Area General Manager/ Area Medical Officer, WCL, Pench Area PO. Parasia-480 441 Dist. Chhindwara(MP)	Area Medical Officer, Borkui Hospital, WCL, Pench Area, PO Chandametta, 480 447, Dt. Chhindwara(MP)	Area Finance Manager, Office of the AGM Pench Area, PO. Parasia 480 441, Dt. Chhindwara (MP)
Kanhan	Area General Manager/ Area Medical Officer, PO. Dungaria, Dt. Chhindwara(MP) Rly. Stn. Junnardeo(CR) Pin 480553	Area Medical Officer, Area Hospital, PO Dungaria, Distt. Chhindwara(MP) Rly Stn. Junnardeo(CR) Pin 480 553	Area Finance Manager Office of the AGM, WCL, Kanhan Area P.O. Dungaria-480 553 Distt. Chhindwara(MP)

**ANNEXURE – “B”**

**GENERAL TERMS AND CONDITIONS OF SUPPLY OF STORES**

1. Definition;

In the interpretation of the Contract and the general and special conditions governing it unless the context otherwise requires:

- i. “Contract” means the invitation of tender, instructions to tenderers, acceptance of tender, particulars and the general and special conditions specified in the acceptance of tender and includes a repeat order which has been accepted and acted upon by the supplier.
- ii. The term “SUPPLIER” shall mean the person, firm or company with whom the contract is placed and shall be deemed to include the supplier in successors (approved by the Purchaser) representatives, heirs, executors, administrators and permitted assignee as the case may be.
- iii. “CONTRACT PRICE” shall mean the sum accepted or the sum calculated in accordance with the price and / or terms accepted by or on behalf of the purchaser.
- iv. The Chairman – cum Managing Director means Chairman – cum Managing Director of Western Coalfields Limited, Nagpur
- v. The term DRAWING shall mean the drawings, the plans specified in or annexed to the schedule of specification.
- vi. The term “PURCHASE EXECUTIVE” shall mean the purchaser or purchaser named in the schedule to the tender, his or their successors or assignees.
- vii. The term INSPECTOR shall mean any person nominated by or on behalf of the purchaser to inspect supplies, Stores or works under the contract or his duly authorized agent.
- viii. The term PROGRESS OFFICER shall mean any person nominated by or on behalf of the purchaser to visit supplier’s works to ascertain the position of deliveries of stores purchased.
- ix. The term MATERIALS shall mean anything used in the manufacture or fabrication of the stores.
- x. The term PARTICULARS shall mean the following :
  - a. Specification
  - b. Drawing
  - c. Sealed pattern denoting a pattern sealed and signed by the inspector
  - d. Certified or sealed sample denoting a copy of the sealed pattern or sample sealed by the purchaser for guidance of the Inspector.
  - e. Trade pattern denoting a standard of the ISI or other standardizing authority of Western Coalfields Limited and / or a general standard of the Industry and obtainable in the open market.
  - f. Proprietary make denoting the product of an individual manufacturer
  - g. Any other details governing the construction, manufacturer and or supply as existing in the contract
- xi. STORES means the goods specified in the supply order or schedule which the contractor has agreed to supply under contract.
- xii. The term TEST shall mean such test or tests as are prescribed by the specification or considered necessary by the Inspector or any agency acting under direction of the Inspector.
- xiii. The term SITE shall mean the place or places named in the SUPPLY ORDER or such other place or places at which any work has to be carried out as may be approved by the purchaser.
- xiv. Works denoting the persons shall include any company or association or body of individuals whether incorporated or not.
- xv. WRITING shall include any manuscript, typewritten or printed statement under or over





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signature or seal as the case may be.

xvi. UNIT & QUALITY means the unit and quantity specified in the schedule.

xvii. SUPPLY ORDER or PURCHASE ORDER means an order for supply of stores and includes an order for performance.

2. The delivery of stores shall be deemed to take place on delivery of the stores in accordance with the terms of the contract after approval of stores by the Inspector to:

i. The consignee at his premises or

ii. Where so provided the interim consignee at his premises or

iii. A carrier or other persons named in the contract an interim consignee for the purpose of transmission to the consignee.

iv. The consignee at the destination station in case of contracts stipulated for delivery stores at destination station.

3. Words in the singular include the plural and vice-versa.

4. Words denoting the masculine gender shall be taken to include the feminine gender and work persons, shall include any company or association or body of individuals, whether incorporated or not.

5. Terms and expressions not herein defined shall have the meanings assigned to them in the India Sale of Goods Act 1930 or the Indian Contract, 1872 or the General Clauses Act 1897 and as amended in respect of all the Acts as the case may be.

6 (a) Parties:-

The Parties to the contract are the supplier and the purchaser named in the schedule or any other specifically mentioned in the contract.

(b) Address to which communications are to be sent

For all purposes of the contract, including arbitration thereunder, the address of the supplier mentioned in the tender shall be the address to which all communications addressed to the supplier shall be sent, unless the supplier has notified a change by a change by a separate letter containing no other communication and sent by registered post acknowledgement due to the head of the office placing the supply order. The supplier shall be solely responsible for the consequence of an omission to notify a change of address in the manner aforesaid.

Any communication or notice on behalf of the purchaser in relation to the contract may be issued to the supplier by Purchase Executive and all such communications and notices may be served on the supplier either by registered post or under certificate of posting or by ordinary post or by hand delivery at the option of such executive.

7. i. The price quoted shall be either FOR place or Railway station of dispatch, FOR destination. Delivery free to the consignee, FOB or CIF as specified in the invitation to the tender. All offers from countries other than Purchaser's country shall quote on FOB and CIF basis.

ii. In all cases the prices quoted must be net per unit shown in the enquiry and must include all packing and delivery where applicable. Refunds on account of returnable packages (if any) are to be separately specified. The price should show separately the Foreign Exchange element and the Rupee element for stores to be imported. Sales Tax shall be shown separately and whether it is State Sales Tax or Central Sales Tax. If no mention is made about Sales Tax, it will be assumed to be included in the price quoted.

The prices should be included of Excise, or excise duty should be separately mentioned. In case where price is quoted inclusive of excise duty, the rate of quantum of the same should be

separately indicated. In case of contracts providing for free delivery to the consignee, octroi charges shall be included where leviable.

iii. The price must be stated separately for each item on unit basis.

iv. When quotations are made for units other than those specified in the enquiry, the relationships should be stated.

v. The prices quoted must be firm and the offers made must remain open for at least four months from the date of submitting quotations unless otherwise specified.

vi. Tender must invariably be submitted alongwith illustrated literature giving complete and detailed specifications, particulars etc. of the main unit and of the standard accessories to be supplied with the stores.

vii. Tender must clearly specify their recommended spare parts that will be supplied along with the main unit and item wise prices of the spares parts, also what are fast moving, medium moving, slow moving and insurance spares and the period upto which they are likely to last.

viii. Printed terms and conditions of the tendering firms shall not be considered as forming part of their tender. In case the terms and conditions of contract applicable to this invitation to tender are not acceptable to the tendering firms, they should clearly specify deviations there from in their tender.

ix. Typed quotations should be submitted. Those containing erasures and over-writings are liable to be rejected. Any corrections made in the tenders must be initialed by the tenderers, failing which their tenders will not be considered.

x. Insurance arrangement will be made as per instructions being issued from time to time by the Materials Management Division of Coal India Limited and / or its subsidiary companies.

8. (i) Samples of each item, if considered necessary, should be submitted simultaneously by the contractor for inspection by Inspector / Inspectors unless the articles under tender are of considerable bulk in which case separate arrangement will be made for inspection of the articles offered while considering the quotation.

ii). All samples required for inspection or test shall be supplied by the successful tenderer free of cost.

iii). All samples must be clearly labeled with the tenderer's name, this offer enquiry number and the last date of opening of tender.

9. a) Subletting and Assignment

The supplier shall not save with the previous consent in writing of the purchaser, sublet, transfer, assign the contract or any part thereof or interest therein or benefit or advantage thereof in a manner whatsoever. Provided nevertheless that any such consent shall not relieve the supplier from any obligation, duty or responsibility under the contract.

(h) Change in a Firm

i) Where the supplier is a partnership firm, a new partner shall not be introduced in the firm except with the previous consent in writing of the purchaser (which may be granted only as an exception) of a written undertaking by the new partner to perform the contract and accept as liabilities incurred by the firm under the contract prior to the date of such undertaking.

ii) On the death or retirement of any partner of the supplier firm before complete performance of the contract the purchaser may at his option cancel the contract in such case the supplier shall have no claim whatsoever for compensation against the purchase.

iii) If the contract is not determined as provided in the sub-clause 1.ii above notwithstanding the retirement of a partner from the firm, he shall continue to be liable under the contract for acts of the firm until a copy of the public notice given by him under Section 32 of the Partnership Act has been sent by him to the purchaser by registered post acknowledgement due.

10.(a) Consequence of Breach

Should the supplier or a partner in the supplier firm commit breach of either of the conditions (a) or (b) of this sub-clause, it shall be lawful of the purchaser to cancel the contract and purchase or authorise the purchaser of the stores at the risk and cost of the supplier and in that event the provisions of clause 20 shall as far as applicable shall apply.

b) The decision of Coal India Ltd. and/or its subsidiary companies as to any matter or thing concerning or arising out of this sub-clause or any question whether the supplier or any partner of the supplier firm has committed a breach of any of the conditions in this sub-clause contained shall be final and binding on the supplier.

11. Use of raw materials secured with Government assistance

a. Where any raw material for the execution of the contract is procured with the assistance of CIL and or its subsidiary companies by purchase or under arrangement made or permit, licence, quota certificate or release order issued by or on behalf of or under authority or by any officer empowered in that behalf by law, or is issued from government stock and where advance payments are made to the supplier to enable him to purchase such raw materials for the execution of the contract, the supplier.

I. Shall hold such material as trustee of Coal India Limited and / or its subsidiary companies

II. Shall use such material economically and solely for the purpose of the contract

III. Shall not dispose of the same without the previous permission in writing of the purchaser; and

IV. Shall tender due account of such material and return to the purchaser at such place as the purchaser may direct all surplus or unserviceable material that may be left after the completion of the contract or its termination for any reason whatsoever. On returning such material, the supplier shall be entitled to such price thereof as the purchaser may fix having regard to the condition of such material.

b. Where the contract is terminated due to any default on the part of the supplier, the supplier shall pay all transport charges incurred for returning any material upto such destination as may be determined by CIL and / or its subsidiary companies whose decision shall be final.

c. If the supplier commits breach of any of the conditions in this clause specified, he shall, without prejudice to any other liability, penal or otherwise, be liable to account to CIL and or its subsidiary companies all money, advantages of profits accruing from or which in the usual course would have accrued to him by reasons of such breach.

d. Where the stores manufactured or fabricated by the supplier out of the materials arranged or procured by or on behalf of Coal India Limited and / or its subsidiary companies are rejected the supplier shall, without prejudice to any other right or remedy of the Government, pay to the Government on demand the cost price or market value of all such materials whichever is greater.

xviii. The tenderers in case of imported items, shall clearly mention in the question that in the event of the supply order being placed with them, they shall arrange for supply within a reasonable period of all necessary maintenance tools and spares parts that may be required from time to time during the normal life of the machines, on a continuous basis and at a price not in excess of the landed cost at their premises plus a stated percentage differential (such a differential should be indicated) and proper servicing of the main unit supplied by them as and when required. In case there is a Rate Contract with the DGS&D supply be made at the RC rates.

13. The tenderers shall give a warranty of satisfactory performance of the unit offered by

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them for a period of 12 months from the date of commissioning or 18 months from the date of receipt and acceptance by CIL and / or its subsidiary companies. The supplier shall be responsible for any defects that they develop under the conditions provided for by the contract and under proper use, arising from faulty materials, design or workmanship and shall remedy such defects at his own cost when called upon to do so. If it becomes necessary for the supplier to replace or renew any defective portion of the goods, such replacement or renewal should be made by the supplier without any extra cost to Coal India Limited and / or its subsidiary company.

14. For orders placed directly on overseas suppliers, the tenderers should separately indicate whether their prices quoted include any commission for the manufacturer's agents in India and the amount of remuneration for the agent included in the quoted price

Price shall include:

- (a) The service that will be rendered by them as manufacturer's agent
- (b) The name and address of agents, if any, in India, and
- (c) The agency commission or remuneration or freight in case FOR prices are accepted will be paid in Rupees in India

15. On acceptance of the tender, a formal acceptance of tender or supply order will invariably be issued. Advance intimation in writing of acceptance of the tender will be given whenever considered necessary by the said authority. In case an advance intimation has been given, the formal acceptance of tender or supply order shall follow in due course, but immediate action towards execution of supply order shall be taken on receipt of the advance intimation.

16. Earnest Money/ Security Money:

a) The value of Earnest Money to be deposited by the tenderer should be **2% ( Two Percent )** of the value of the estimated cost tendered for or **Rs.10,00,000/-** ( Rupees ten Lakhs only ) **whichever is lower.**

Earnest Money Deposit (EMD) should be in the form of Demand Draft drawn in favour of "Western Coalfields Limited" payable at Nagpur and must accompany the quotation ie **PART – "A" of the bid.** For unsuccessful tenderer, EMD shall be refunded immediately after finalisation of the tender. EMD shall be forfeited if any tenderer withdraw their offer before finalisation of the tender or fails to submit order acceptance within 15 days from the date of order.

b) In case of Security Deposit , two weeks time (15 days) shall be given in the order to the successful tenderer to furnish the security deposit. In case the firm fails to deposit the security money, the order shall be cancelled and the case shall be processed to order elsewhere and the firm's performance is to be kept recorded for future dealings with them.

The value of Security Money to be deposited by the successful tenderer in the form of **Bank Draft / Bank Guarantee of any scheduled bank** shall be **10% ( Ten Percent )** of the value of the awarded contract ( **LANDED VALUE** ) without having any ceiling.

For successful tenderer, Security Money will be refunded to the firm within 30 days of satisfactory execution of the contract. For unsatisfactory performance and / or contractual failure, the security money shall be forfeited.

Security Money may be converted into Performance Bank Guarantee ( PBG ) wherever PBG required. However, in such case the amount of PBG should not be less than **10% ( Ten percent )** of **landed value of order.**

c) Valid **DGS&D / NSIC** registered (**for the tendered items**) firms on producing documentary evidence i.e. **NOTARISED complete photocopy of valid DGS&D / NSIC**

**registration certificate** are exempted from submission of EMD / security Deposit. However, NSIC registered firms shall be exempted from Security Deposit only upto their monetary limit, if any, indicated in the registration certificate. In case value of order placed is above such monetary limit indicated in the registration certificate, the successful tenderer have to furnish the security deposit in the form of Bank Draft / Bank Guarantee of any schedule bank for 10% of the order value over such monetary limit. DGS&D registered firm shall be exempted from submission of EMD / Security deposit on the basis of guidelines of DGS&D provided in DGS&D website in this respect.

d) State / Central Govt. organization / PSUs are exempted from submission of EMD / Security deposit.

e) WCL Ancillaries (**for the tendered items**) are exempted from payment of Earnest Money / Security Deposit.

f) For procurement value less than Rs. 1,00,000/- no earnest money / security deposit will be required.

(α) Inspection and Rejection

Generally the stores shall be of the best quality and workmanship and comply with the contract or supply order in all respect. The stores supplied shall be in accordance with specification unless any deviation is authorised and specified and specified in the contract or supply order or any amendment thereof.

a) Facilities for Test and Examination

The supplier shall, at his own expenses, afford to the Inspector all responsible facilities and such accommodation as may be necessary for satisfying it, that the stores are being and/or have been manufactured in accordance with particulars. The Inspector shall have full and free access at any time during the execution of the contract to the suppliers work for the purpose aforesaid, and he may require the supplier

β) Cost of Test

The supplier shall provide without any extra charge, all materials, tools, labour and assistance of every kind which the inspector may demand from him for any test, and examination, other than special or independent test, which he shall require to be made on the supplier's premises and the supplier shall bear and pay all costs attendant thereon. If the supplier fails to comply with the conditions aforesaid, the Inspector shall in consultation with the purchaser, be entitled to remove for test and examination all or any of the stores manufactured by the supplier to any premises other than his (suppliers) and in all such cases the supplier bear the cost of transport and/or carrying out such tests elsewhere. A certificate in writing of the Inspector that the supplier has failed to provide the facilities and the means, for test and examination shall be final.

c) Delivery of Stores for Test

The supplier shall also provide and deliver the test free of charge, at such place other than his premises as the Inspector may specify, such materials or stores as he may require.

d) Liability for Costs of Laboratory Test

In the event of rejection of stores or any part thereof by the Inspector in consequence of the sample thereof, which removed to the laboratory or other place of test, being found on test to be not in conformity with the contract or in the event of the failure of the supplier for any reason to delivery the stores passed on test within the stipulated period, the supplier shall, on demand pay to the purchaser all costs incurred in the Inspection and/or test cost of the test shall be assessed at the rate charged by the laboratory to provide persons for similar work.

a) Method of Testing

The Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector.

**b) Stores Expended in Test**

Unless otherwise provided for in the contract, all stores/materials expended in test will be to suppliers account.

**c) Inspector – Final Authority and to Certify Performance**

i) The Inspector shall have the power

Before any stores or part thereof are submitted for inspection to certify that they can not be in accordance with the contract owing to the adoption of any unsatisfactory method of manufacturer.

ii) To reject any stores submitted as not being in accordance with the particulars.

iii) To reject the whole of the installment tendered for inspection, if after inspection of such portion thereof as he may in his discretion think fit, he satisfied that the same is unsatisfactory; and

iv) To mark the rejected stores with a rejection mark so that they may be easily identified if re-submitted.

v) Consequence of Rejection

If on the stores being rejected by the Inspector or consignee at the destination, the supplier fails to make satisfactory supplies within the stipulated period of delivery, the purchaser shall be at liberty to “

i) Allow the supplier to resubmit the stores, in replacement of those rejected, within a specified time, the suppliers bearing the cost of freight, if any, on such replacement without being entitled to any extra payment on the account; or

ii) Purchase or authorise the purchase of quantity of the stores rejected or so others of a similar description (when stores exactly complying with particulars opinion of the purchase executive which shall be final, readily available) without notice to the supplier's liability as regards the supply of any further installment due under the contract; or

iii) Cancel the contract and purchase or authorise the purchase of the stores or others of a similar description (when stores exactly complying with particulars are not in the opinion of the purchaser, which shall be final readily available) at the risk and cost of the supplier. In the event of action being taken under sub-clause (ii) above or this sub-clause in the provisions of clause 20 shall apply as far as applicable.

**(I) Inspector's Decision as to Rejection Final**

The Inspector's decision as regards the rejection shall be final and binding on the supplier.

(j) Where under a contract, the price payable is fixed on FOR station of despatch basis, the supplier shall, if the stores are rejected at destination by the consignee, be liable in addition to other liabilities to reimburse to the purchaser the freight paid by the purchaser.

**(k) Notification of Result of Inspection**

Unless otherwise provided in the specification or schedule, the examination of the stores will be made as soon as practicable after the same have been submitted for inspection and the result of the examination shall be notified to the supplier.

**(i) Marking of Stores**

The supplier shall if so required, at his own expense mark or permit the Inspector to mark all the approved stores with a recognised Government or purchaser's mark. The stores which can not be so marked shall, if so required by the Inspector, be packed in suitable package or cases each of which shall be sealed and marked with such mark.

**(m) Removal of Rejection**

i) Any stores submitted for inspection at a place other than the premises of the supplier and rejected shall be removed by the supplier subject as hereinafter provided within 14 days of the date of receipt of intimation of such rejection. If it is proved that letter containing such intimation

is addressed and posted to him at the address mentioned in the schedule, it will be deemed to have been served on the supplier at the time when such letter would in the course of ordinary post reach the supplier. It shall be competent for the Inspector to call upon the supplier to remove what he considers to be dangerous, infected or perishable stores within 48 hours of the receipt of such intimation.

ii) Such rejected stores shall under all circumstances lie at the risk of the supplier for the moment such rejection and if such stores are not removed by the supplier within the period aforementioned, the Inspector/Purchaser may either return the same to the supplier at his risk and cost a public tariff rate by such mode of transport as the purchaser or Inspector may select, or dispose of such stores at the supplier's risk on his account and retain in such portion of the proceeds as may be necessary to cover any expense incurred in connection with such disposal. The purchaser shall also be entitled to recover handling and storage charges for the period during which the rejected stores are not removed.

#### 17. Inspection Notes

On the stores being found acceptable by the Inspector, he shall furnish the supplier with necessary copies of inspection note duly completed, for being attached to the supplier's bill thereof.

#### 18. Packing and Transport

a) It shall be the responsibility of the successful tenderers to arrange for the stores being sufficiently and properly packed for transport by Rail, Road or Sea as the case may be so as to their being free from loss or injury on arrival at destination. The packing of the stores shall be done at the expense of the successful tenderer.

b) The successful tenderer is responsible for obtaining a clear receipt from the transport authorities specifying the goods despatched. He will not book any consignment on a "said to contain" basis. If he does so, he does it on his own responsibility. Western Coalfields Limited shall pay for only such stores as are actually received by them in accordance with the contract.

c) All packing cases, containers, packing and other similar materials shall be supplied free by the successful tenderer and shall not be returned unless otherwise specified in the contract/supply order.

d) Packages must be so marked that identification is made easy. Packages will be stamped with identification marks both outside the packages as well as on the contents inside. Packages containing articles liable to be broken by rough handling like glass or machinery made of cast iron will be marked with cautionary works like 'Fragile', 'Handle with care'. Weight of each packages will be marked on the package.

e) A complete list of contents in each package called the packing list will be prepared and one copy will be packed in the package itself and another copy will be forwarded to the consignee in advance.

**19. Delivery:** The time for and the date of delivery of the stores stipulated in the 'Purchase Order' shall be deemed to be the essence of the contract and delivery of the stores must be completed by the date specified.

#### 20. Liquidated Damages :

In the event of failure to deliver the stores within the stipulated date / period in accordance with the samples and / or specifications mentioned in the supply order and in the event of breach of any of the terms and conditions mentioned in the supply order, Coal India Limited and / or its subsidiary Companies should have the right :-

a. To recover from successful tenderer, as agreed liquidated damages, a sum not less than 0.5% of the price of the store which successful tenderer has not been able to supply (for this purpose part of a unit supplied will not be considered) as aforesaid for each week or part of a week during which the delivery of such stores may be in arrears limited to 10 %. Where felt necessary the

limit of 10% can be increased to 15% at the discretion of Head of the Materials Management Division

b. To purchase from elsewhere, after due notice to the successful tenderer, on the account and at the risk of the defaulting supplier the stores not supplied or others of a similar description without canceling the supply order in respect of consignment not yet due for supply or

c. To cancel the supply order or a portion thereof, and if so desired, to purchase the store at the risk and cost of the defaulting supplier and also

d. To extend the delivery period with or without imposition of Liquidated Damages as may be considered fit and proper. The penalty if imposed shall not be more than the agreed liquidated damages referred to clause (a) above.

e. To forfeit security deposit in full or part.

f. Whenever under the contract a sum of money is recoverable from and payable by the supplier, Western Coalfields Limited, shall be entitled to recover such sum by appropriating, in part or in whole by deducting any sum or which at any time thereafter, may become due to the successful tenderer in this or any other contract, with Western Coalfields Limited. Should this sum be not sufficient to cover the full amount recoverable, the successful tenderer shall pay to Western Coalfields Limited, on demand the remaining balance. The supplier shall not be entitled to any gain on any such purchase.

**21. Force Majeure Condition :** If the execution of the contract / supply order is delayed beyond the period stipulated in the contract / supply order as a result of outbreak of hostilities, declaration of any embargo or blockage, or fire, flood, acts of nature or any other contingency beyond the suppliers' control due to act of God then CIL or its subsidiary Companies may allow such additional time by extending the delivery period, as it considers to be justified by the circumstances of the case and its decision shall be final. If and when additional time is granted by the CIL and its subsidiary companies, the contract / supply order shall be read and understood as if it had contained from its inception the delivery date as extended.

**22. Inspection :** The supplier shall allow reasonable facilities and free access to his works and records to the Inspector, Progress Officer or such other Officer nominated for the purpose. Inspector of stores, i.e supplies made by the successful tenderer against the supply order mentioned at (15) above, shall be carried out by the Inspector / Consignee at the Colliery site/ stores or by the Inspecting Wing (inclusive of all its branch officer) of the DGS&D, New Delhi or any other agency as may be specified in the supply order. Where necessary, inspection may be carried out at the supplier's premises.

23. Coal India Ltd and / or its subsidiary companies do not bind itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and the tenderer shall supply the same at the rate quoted.

24. The supplier shall at all times indemnify CIL and its subsidiary companies against all claims which may be made in respect of the supplies for infringement of any right protected by patent, Registration of Design, or Trade Mark, provided that in the event of any claim in respect of alleged breach of Letter Patent, Registered Design, or Trade Mark being made against CIL and / or its subsidiary companies, the said authority shall notify the supplier of the same and the supplier shall be at liberty at his own expense to settle any dispute or to conduct any litigation that may rise there from

**25. Carrying vessels for Imported Items**

In case of machinery imported from abroad, it is preferable that shipment should be affected in Indian Vessels, wherever possible. Supplies will however not be delayed on this account.

**26. Freight :**

The stores shall be dispatched at Public tariff rates in the case of FOR station of dispatch contract



and the stores shall be booked at full wagon rates whenever available and by the most economical route or by the most economical tariff available at the time of dispatch as the case may be. Failure to do so will render the supplier liable for any avoidable expenditure caused to the purchaser.

Where alternative routes exist, CIL and or its subsidiary companies shall, if called upon also to do indicate the most economical route available or name the authority whose advice in the matter should be taken and acted upon. If any advice of any such authority is sought his decision or advice in the matter shall be final and binding on the supplier

27. Passing of Property. :

Property in the stores shall not pass to the purchaser unless and until the stores have been delivered to the consignee or interim consignee as the case may be in terms of the contract.

28. Laws Governing the Contract.

- i. This contract shall be governed by the Laws of India for the time being in force
- ii. Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender or supply order has been issued.
- iii. Jurisdiction of Courts
- iv. The courts of the place from the acceptance of tender has been issued shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.
- v. Marking of Stores

The marking of the stores must comply with the requirement of the law relating to merchandise marks for the time being in force in India.

29. Corrupt Practices

(a) The supplier shall not offer or give or agree to give to any person in the employment of the purchaser or working under the orders of Coal India Ltd. and/or its subsidiary companies any gift or consideration of any kind as an inducement or reward for going or forbearing to do or for having done or forborne to do any act in relating to the obtaining or execution of the contract or any other contract with the purchaser or for showing or forbearing to show favour or disfavour to any person in relation to the contract or any other with the Purchaser. Any breach of the aforesaid condition by the supplier or any one employed by him or acting on his behalf (whether with or without the knowledge of the supplier) or the Commission of any offence by the supplier or by any one employed by him or acting on the behalf under Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1947 and any amendments thereto or any other Act enacted for the prevention of corruption by Public Servants shall entitle Coal India Limited and or its subsidiary companies to cancel the contract and all or any other contract with the supplier and to recover from the supplier the amount of any loss arising from such cancellation in accordance with the provisions of Clause 20.

(b) Any dispute or difference in respect of either the interpretation effect or application of the above condition or of the amount recoverable, the re-undertaken by the purchaser from the supplier shall be decided by Coal India Limited and its subsidiary companies whose decision shall be final and binding on the supplier.

30. Insolvency and Breach of Contract

a) Coal India Limited and or its subsidiary companies may at any time by notice in writing, similarly determine the contract without compensation to the supplier in any of the following events that is to say –

If the supplier being an individual or if a firm any partner thereof shall at any time be adjudged insolvent or shall have a receiving order or order of administration of his estate made against him

or shall take any proceeding for composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any arrangements or composition with his creditors or suspend payment or if the firm be dissolved under the Partnership Act.

b) If the supplier being a company is wound up voluntarily by the order of a court or a receiver, Liquidating Manager on behalf of the Debenture-Holders is appointed or circumstances shall have arisen which entitles the court or Debenture-Holders to appoint a Receiver, Liquidator or Manager.

c) If the supplier commits any breach of the contract not herein specifically provided for – Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the purchaser and provided also the supplier shall be liable to pay to the purchaser for any extra expenditure he is thereby put to and the supplier shall under no circumstances be entitled to any gain on repurchase.

31. Terms of Payment:

- For all stores, 100% payment should be made on receipt of the consignment at site and acceptance by the consignee as per actual payment term stipulated in the contract. The number and date of Railway receipt, Bill of Lading, Air Way Bill or Consignment Note under which the goods charged for in the bill are dispatched by Railway, ship, Air or Road respectively, and the number and date of the letter with which such Railway Receipt, Bill Lading, Air Way Bill or Consignment Note is forwarded to the consignee should on bill. In the case of stores dispatched by post, the postal receipt should be attached in original to the bill and its number and date quoted therein.
- Payment against the supply orders placed either by the Subsidiary Company of by CIL shall be arranged by the Subsidiary companies, if not specified otherwise. Wherever order is placed by CIL on any foreign supplier involving requirement of more than on subsidiary co., payment shall be arranged by CIL normally through Letter of Credit.
- Payment for Agency Commission, if any, involved, may be considered in case of necessity, subject to compliance of the Government of India Guidelines issued from time to time. The name of the Indian Agent with their full address and the quantum of Agency Commission, if any, payable, shall have to be mentioned in the supply order itself.
- Payment from CIL may also be considered, if felt necessary, by the CIL management, even though order is placed against the requirement of one subsidiary company by CIL
- Specific payment term may be formulated in accordance with the provision laid down (as applicable) at Chapter – IX of the Purchase Manual.

32. Progress Report

- a. The supplier shall from time to time render such reports concerning the progress of the contract and or supply of the stores in such form as may be required.
- b. The submission, receipt and acceptance of such reports shall not prejudice the right of the purchaser under the contract, nor shall operate an estoppel against the purchaser merely by reason of the fact that he has not taken notice of or objected to any information contained in such report.

33. All disputes arising out of this contract shall be under the jurisdiction of Nagpur court only and as per the “law of the land”.

**ANNEXURE-C**  
**FORMAT FOR SECURITY DEPOSIT/ PERFORMANCE BANK GUARANTEE**

1. In consideration of M/s. Western Coalfields Limited, Nagpur (hereinafter called "The Company") having agreed to exempt \_\_\_\_\_ (hereinafter called "The said Contractor(s)") from the demand, under the terms and conditions of the agreement dated \_\_\_\_\_ made between \_\_\_\_\_ and \_\_\_\_\_ for \_\_\_\_\_ (hereinafter called "the said Agreement"), of security deposit for the due fulfillment by the said contractor(s) of the terms and conditions contained in said Agreement, on production of bank guarantee for Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only).  
We \_\_\_\_\_ (indicate the name of bank) (hereinafter referred to as "the Bank") at the request of \_\_\_\_\_ (Contractor(s)) do hereby undertake to pay to the Company an amount not exceeding Rs. \_\_\_\_\_ against any loss or damage caused to or suffered or would be caused to or suffered by the Company by reasons of any breach by the said Contractor(s) of any terms or conditions contained in the said Agreement.
2. We, \_\_\_\_\_ do hereby undertake (indicate the name of the Bank) \_\_\_\_\_ to pay the amounts due and payable under this guarantee without any demur, merely on demand from the Company stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Company by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said agreement or by reason of the contractor(s)'s failure to perform the said agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ only.
3. We undertake to pay to the Company any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under this present being absolute and unequivocal :  
The payment so made by under this bond shall be a valid discharge of our liability for \_\_\_\_\_ payment there under and the contractor(s)/supplier(s) shall have no claim against us \_\_\_\_\_ for making such payment.
4. We, \_\_\_\_\_ further agree that the \_\_\_\_\_ (indicate the name of the Bank) \_\_\_\_\_ guarantee herein contained shall remain in full force and affect during the period that would be taken for performance of the said Agreement and that it shall continue to be enforceable till all the dues of the company under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the company certified that the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee. The guarantee shall remain in force till the \_\_\_\_\_ the day of \_\_\_\_\_ 20 \_\_\_\_\_ and unless a demand or claim under the guarantee is made on us in writing within 3 months from the said date, shall be discharged from all liabilities under this guarantee thereafter.
5. We, \_\_\_\_\_ further agree with the \_\_\_\_\_ (indicate the name of the Bank) \_\_\_\_\_ Company that the company shall have fullest liberty without our consent and without affecting in any manner our obligations, hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the company against the said contractor(s) and to for bear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by \_\_\_\_\_ reasons of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act or commission on part of the company or any indulgence by the company to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in constitution of the bank or the contractor(s)/supplier(s).
7. We \_\_\_\_\_ lastly undertake not to revoke this \_\_\_\_\_ (indicate the name of the Bank) \_\_\_\_\_ guarantee during its currency except with the previous consent of the



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company in writing.

The Bank Guarantee is operational for all purposes at Nagpur Branch, Maharashtra (Branch code -----)

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

**Signature of the authorised person  
for and on behalf of the Bank.**

For \_\_\_\_\_  
(indicate the name of the Bank)

pl note the procedure for submission of Bank Guarantee in SFMS platform

**The Bank Guarantee issued by the issuing bank on behalf of the supplier in the favour of Western Coalfields ltd shall be in paper form as well as issued under "Structured financial messaging system". The details of beneficiary for issue of BG under SFMS platform is furnished below:**

Name of beneficiary and details	
Name	Western Coalfields ltd
Area	Head Quarter
Bank A/c No: / Cust ID of beneficiary	ICICI Bank Ltd, Vishnu Vaibhav, 222, Palm Road, Civil Lines, Nagpur
IFSC code	ICIC0000059
Bank Manager Name & Ph no:	Hrushikesh Sakalkale Ph n: +91-9923202096

• The original bank guarantee issued by the issuing bank shall be sent by the issuing bank to the following address by Registered post /AD.

General Manager (MM) I/c  
Materials Management Wing  
Western coalfields ltd HQ  
Coal Estate, Civil lines, Nagpur – 440001  
Maharashtra

• Any extension / amendments to the BG shall be done following the same procedure as above.