



WESTERN COALFIELDS LIMITED
(A Government of India Undertaking)
PERSONNEL & INDUSTRIAL RELATIONS DEPARTMENT
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CIN: U10100MH1975G01018626

Ref No. WCL/IR/MP/Selection/ 2023-2024/ 3052

Date: - 28.02.2024

To
All Area General Manager, WCL Areas
GM CWS Tadali
Concerned HoDs, WCL HQ

Dear Sir,

Sub: Selection for the post of Clerk (OL) Grade-III.

Please refer to this office letter No. WCL/IR/MP/Selection/ 2023-2024/3037 dated 26.02.2024 regarding Schedule & list of shortlisted candidates for typing speed test for the post of Jr. Data entry Operator (Trainee) in T&S Grade "E" & Computer aptitude test for the post of Clerk (OL), Grade III, Translator (Trainee) OL, Grade III and Clerk (T) Grade-III, scheduled on **03.03.2024** at **Shri Ramdeobaba College of Engineering & Management, Ramdeo Tekdi, Katol Road, Nagpur.**

This is to inform you that, the font for MS word Hindi for Computer aptitude test for the post of Clerk (OL), Grade III will be Hindi typing fonts such as Kruti dev, Devnagri, New Delhi, etc. **Any Indic typing tool and software which converts English typing to hindi will not be available.**

The employees who have been shortlisted Computer aptitude test for the post of Clerk (OL) Grade-III shall be informed at the earliest accordingly.

Yours faithfully,

By. General Manager(P/IR)
28/2

CC:-

1. TS to D(P), WCL
2. GM (Sys), WCL
3. APM, All WCL Areas & CWS Tadali.
4. Manager (P/SE), WCL

