



वेस्टर्न कोलफील्ड्स लिमिटेड

(भारत सरकार का मिनी रत्न श्रेणी -1 उपक्रम)

Western Coalfields Ltd.

(A Miniratna Cat.-1 Government of India Undertaking)

कार्मिक एवं औद्योगिक संबंध विभाग

PERSONNEL & INDUSTRIAL RELATIONS DEPTT.

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पंजीकृत कार्यालय : कोल ईस्टेट, सिविल लाइन्स, नागपुर - ४४० ००१

Regd. Office. : Coal Estate, Civil Lines, Nagpur - 440 001

CIN : U10100MH1975GOI018626

Website : westerncoal.nic.in

WCL/IR/MP/SELECTION/2023-24/3086

Date: 01.03.2024

INTERNAL NOTIFICATION (ONLY FOR EMPLOYEES OF WCL)

Applications through proper channel are invited from eligible departmental candidates of Western Coalfields Limited against the vacancies for selection to the following post as per the pay scale of NCWA - XI, who fulfil the following eligibility criteria according to Cadre Scheme:-

S. No.	Post	Vacancy	Minimum Qualification & Eligibility	Mode
1	Mining Sirdar in T&S Grade 'C'	260	Qualification: (a) Valid Certificates of Mining Sirdarship issued by DGMS, First Aid & Gas Testing Experience: 03 years of experience of working in Underground Mines. OR (b) Diploma in Mining & Mine Surveying and Overman Certificate of Competency issued by DGMS, Valid Certificates of Gas testing and First Aid	Selection

The following norms shall be adopted for empanelment of the candidates who are having eligibility as above:-

1. Candidates having valid Mining Sirdar Certificate with 3 years of experience of working in Underground Mines or Overman Certificate or higher statutory certificate and having valid Gas Testing and First Aid Certificates shall be considered for selection/empanelment.
2. Candidates having higher qualification with requisite valid Statutory Competency Certificates shall also be considered for empanelment. However, candidates with restricted competency certificate will not be considered for empanelment.
3. Those candidates who are newly appointed as dependent/PAP and who have not completed their 06 months training period as on the date of notification will not be considered for empanelment.
4. Empanelment shall be done in the order of passing of Statutory Certificate, i.e. Mining Sirdar /Overman certificate/higher statutory certificate. In case, date of passing of Statutory Certificate is same, then date of appointment and if both are same then date of birth shall be taken into consideration for empanelment.
5. Reservation norms for SC/ST shall be followed in the Selection process.
6. The selected candidates shall be posted in the Areas/Establishments in UG/OC Mines of WCL as per requirement.

46/13



Instructions for filling up applications

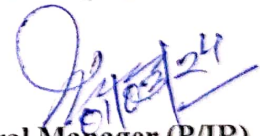
1. The candidates are advised to go through the complete notification carefully for assessing & ensuring eligibility in accordance with the qualifications and other norms before submitting the application.
2. The candidates should send their applications in prescribed proforma (enclosed), affixing recent photograph duly attested by the controlling officer/unit-in-charge, along with self-attested educational/statutory certificates as per eligibility prescribed above **through proper channel only**.
3. The respective Controlling Officer/Unit In-charge shall ensure correctness of the details mentioned in the application, counter sign with seal the documents enclosed with the application in each case (on the basis of original document) and also ensure that the **Departmental Clearance Certificate** in the application proforma is duly certified before forwarding the same to APM of the Area.
4. The APM of the Area must ensure that the original complete applications of only those eligible candidates, who have secured minimum **Good rating** in performance should be physically forwarded to GM(P/IR) for consideration. In case of candidates of WCL HQ, the concerned HOD shall forward the applications to Dy. GM(P/IR) as above.
5. The data of candidates in excel format (as per enclosed proforma) shall also be provided in soft copy for the notified post separately to Dy. GM (P/IR) through email on **gmir1.wcl@coalindia.in**.
6. Applications submitted in any format other than the prescribed form may not be accepted. Applications received directly from any candidate shall not be entertained.

Important Dates

1. Cut-off date for determining the eligibility of the candidates as per cadre scheme will be the date of issue of the internal notification.
2. Last date of receipt of application & soft copy of proforma of verified data at IR Department, WCL HQ is **21.03.2024** and **applications received after 21.03.2024 will not be entertained.**

All concerned are requested to please arrange to give wide publicity amongst the employees and also display copy of this Notification on Notice Boards.

Encl: Application format & proforma for verified data


Dy. General Manager (P/IR)

Copy to:

- GM – S&C/Prod., WCL, HQ, Nagpur
- TS to D(P), WCL, HQ, Nagpur
- All HODs/GM, WCL, HQ, Nagpur.
- All Area General Managers WCL Areas & CWS Tadali
- All Area Personnel Managers WCL Areas & CWS Tadali
 - a) To ensure submission of applications from the eligible candidates within the specified date.
 - b) Forward the applications of those candidates only whose CR rating is GOOD & above.
 - c) Vigilance Clearance of eligible candidates should be sent separately.
- All Notice Board, WCL HQ, Nagpur.



वेस्टर्न कोलफील्ड्स लिमिटेड

आवेदन का प्रारूप
(बायो डाटा , सीआर एवं विभागीय अनापति)

अधिसूचना क्र. एवं पद जिसके लिए आवेदन किया गया है : _____

नाम : _____

पिता का नाम : _____

एन ई आई एस क्र. : _____

वर्तमान पदनाम / ग्रेड / श्रेणी : _____

जन्मतिथि : _____

प्रारंभिक नियुक्ति की तिथि : _____

यदि अनुसूचित जाति / जनजाति के हैं तो (जाति प्रमाण पत्र संलग्न करें): अनुसूचित जाति / अनुसूचित जनजाति

यदि PWD हैं तो (प्रमाण पत्र संलग्न करें) : हां / नहीं

वर्तमान कार्यस्थल : _____

शैक्षणिक / तकनीकी योग्यता (साक्ष्यांकित प्रतियां संलग्न करें)

क्र.	शैक्षणिक / तकनीकी योग्यता	पास होने की तिथि/वर्ष	श्रेणी	%	बोर्ड / यूनिवर्सिटी / संस्था
1					
2					
3					
4					

लंबित आरोप पत्र / जांच कार्यवाही/ दंडादेश (यदि हो तो) कि जानकारी : _____

घोषणापत्र

मैं यह घोषणा करता / करती हूँ कि मेरे द्वारा दी गई उपरोक्त जानकारी/विवरण सत्य है तथा उपरोक्त जानकारी/विवरण असत्य पाए जाने पर दंडात्मक कार्यवाही का हकदार रहूंगा/रहूंगी। मैं यह भी सहमति देता / देती हूँ कि उपरोक्त पद पर चयन होने पर जिस क्षेत्र / इकाई / विभाग में मेरी पदस्थापना की जाएगी मैं वहाँ अपना कार्यभार निर्धारित समयावधि पर ग्रहण करूंगा / करूंगी।

दिनांक : _____ स्थान: _____ (अभ्यर्थी के हस्ताक्षर)

पिछले तीन वर्षों के दौरान कार्य निष्पादन

वर्ष	आउटस्टैंडिंग	बहुत अच्छा	अच्छा	()
2020-21	आउटस्टैंडिंग	बहुत अच्छा	अच्छा	()
2021-22	आउटस्टैंडिंग	बहुत अच्छा	अच्छा	()
2022-23	आउटस्टैंडिंग	बहुत अच्छा	अच्छा	()

नियंत्रण अधिकारी / यूनिट प्रभारी के हस्ताक्षर
(कार्यालयीन सील एवं दिनांक)

विभागीय क्लियरेंस

यह प्रमाणित किया जाता है कि श्री / श्रीमती / कु _____ के विरुद्ध कोई भी विभागीय कार्यवाही लंबित नहीं है:

अथवा

श्री / श्रीमती / कु _____ के विरुद्ध आरोप पत्र क्र. _____ दिनांक _____ जारी किया गया है जिसकी जांच कार्यवाही लंबित है।

नियंत्रण अधिकारी / यूनिट प्रभारी के हस्ताक्षर
(कार्यालयीन सील एवं दिनांक)

क्षेत्रीय कार्मिक प्रमुख के हस्ताक्षर
(कार्यालयीन सील एवं दिनांक)



PROFORMA FOR VERIFIED DATA FOR THE DEPARTMENTAL SELECTION TO THE POST OF MINING SIRDAR IN T&S GRADE C

Sr. No.	Name of the employee	Father's Name	NEIS No.	Gender	Present Designation	Present Grade/Cat	Date of Birth	Date of Appointment	Mobile No.	Email	SC/ST	PWD	Area	Educational Qualification		Overman Certificate	Mining Sirdar Certificate	GT Certificate	First Aid Certificate	CR			VC (Yes/No)	DC (Yes/No)	Remarks	
														SSC/HSC	Technical					Overman Certificate No. & Date	Year of Passing	Mining Sirdar Certificate No. & Date				Year of Passing
1																										
2																										
3																										
4																										

Instruction for filling the Proforma

1. Font Style shall be Calibri and Font size shall be 12
2. Use Title Case (First letter of the word in Caps and rest small) for all the relevant columns
3. Date of Birth and date of appointment shall be in DD/MM/YYYY Format
4. Grade/Cat only to be mentioned in the 'Present Grade/Cat' column and not in the 'Present Designation' Column