



Under Jurisdiction of Nagpur Court Only"
वेस्टर्न कोलफील्ड्स लिमिटेड
(भारत सरकार का उपक्रम)

महाप्रबन्धक (विक्रय-विपणन)
का कार्यालय
Office of the
General Manager (S&M)

WESTERN COALFIELDS LTD.,
(A Govt. of India Undertaking)

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Regd. Office: Coal Estate, Civil Lines, Nagpur 440 001
NGP/WCL/S&M/RS/ 39

CIN : U10100MH1975GO1018626
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16.04.2015

NOTICE TO THE CSA HOLDERS DRAWING COAL BY ROAD

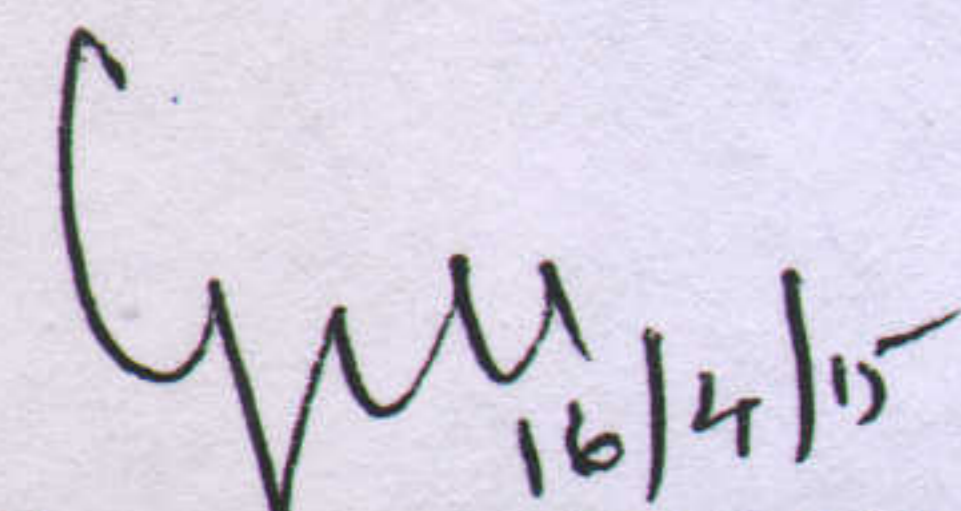
Sub : Specimen signatures of customers drawing coal supplies by road under the Coal Supply Agreements.

As per the existing practice, the photocopy of the specimen signatures of the CSA consumers attested by an officer of WCL Hqr. is enclosed with the Sub Area copy of each and every Delivery Order. This practice has been reviewed as the consumers were burdened to submit the photocopies of the specimen signatures for each and every delivery order issued and hundreds of such specimen signature copies were required to be attested by this office.

It has now been decided that the originals of the specimen signatures of the CSA consumers duly attested by the officer concerned of Road Sales Section of S&M Dept., shall be forwarded to the Areas at the beginning of the financial year as an one time measure. Henceforth, no photocopy of the specimen signature shall be attached along with the delivery orders issued during the year. The Areas shall verify the authenticity of the signatory to the authorisation letters of the consumers submitted to the Areas for lifting of coal against the delivery orders with the help of the original specimen signatures forwarded during the beginning of the year.

These specimen signature being forwarded to the Areas shall be valid in respect of the Delivery Orders issued for the year 2015-16, unless the authorised signatories are changed by the CSA holder during the course of the year. In case of change of authorised signatory by any CSA holder subsequently, specimen signatures attested afresh shall be forwarded to the Areas.

The consumers who have not yet submitted 12 nos. of the specimen signatures on the letter head of the units as advised vide our earlier notice No. NGP/WCL/S&M/RS/1650 and 1651 both dated 5.3.2015 are hereby requested to submit the same immediately, so that the specimen signatures could be sent to the Areas.


16/4/15
Sr. Manager (S&M)/RS