



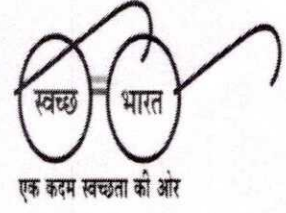
वेस्टर्न कोलफील्ड्स लिमिटेड

Western Coalfields Limited

(मिनीरत्न कंपनी) (A Miniratna Company)

(कोल इंडिया लि. की अनुबन्धी कंपनी)

(A Subsidiary of Coal India Limited)



विक्रय एवं विपणन विभाग

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Department of Marketing & Sales

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पंजी. का. : कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र)-440001 / Regd. Off. : Coal Estate, Civil Lines, Nagpur(MS) - 440001

संदर्भ संख्या/Ref.No.: NGP/WCL/M&S/RS/ 622

दिनांक/Date : 15.04.2020

NOTICE

Sub: NOTICE TO CUSTOMERS REGARDING SCANNED DELIVERY ORDER AND OTHER RELATED DOCUMENTS FOR DRAWING COAL BY ROAD MODE

In view of the outbreak of Novel Corona Virus in the country and subsequent enforcement of lockdown and Section 144 in the state, it was informed vide notice no NGP/WCL/M&S/RS/607 dated 26/27.03.2020 that distribution of Delivery Order in hardcopy in the WCL HQ is temporarily suspended and a scanned copy of the Delivery Order duly certified by the Authorized Signatory/Officer of Road Sale shall be sent to the registered e-mail ID of the customers and Area till further orders.

In addition to the above consumers are temporarily allowed to submit/send the soft copy of Request letter for releasing coal, Transport slip for lifting and Authorization letter along with valid ID card to the Mail ID of the concerned Area from the registered e-mail ID of the consumers with the WCL. The original documents of the above has to be submitted in the ASM office of the concerned Area within 7 days on revocation of the lockdown period. The mail id of the ASMs are given below:

S. No	Area	Mail Address of ASMs	S. No	Area	Mail Address of ASMs
1	Chandrapur	saleschandrapur@gmail.com	6	Umrer	salesumrer@gmail.com
2	Ballarpur	salesballarpur@gmail.com	7	Nagpur	wclsalesnagpurarea@gmail.com
3	Majri	salesmajri@gmail.com	8	Patharkhera	salespkdarea@gmail.com
4	Wani	saleswani@gmail.com	9	Pench	salespencharea@gmail.com
5	Wani North	mawnawcl@gmail.com	10	Kanhan	saleskanhanarea@gmail.com

The Area Sales Manager shall verify the D.O. details, attest the Delivery Order and forward to the Weighbridge through the Sub Area Manager. It should be noted that lifting shall be allowed by the Area only on the scanned copy of all the documents which are duly self attested by Area Sales Manages.

15-04-20
HOD (M&S)
यदि निर्यात

Copy to:

GM (System), WCL: with a request to arrange to upload the Notice in WCL Website

Area General Manager, All Areas

Area Finance Manager, All Areas

Area Sales Manager, All Areas -Registered Email Address of consumer is enclosed/sent in Mail

Sectional Heads, M&S Dept., WCL

2011/11/10 10:20