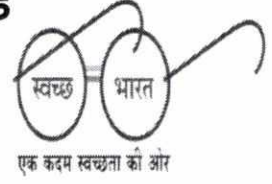




वेस्टर्न कोलफील्ड्स लिमिटेड
Western Coalfields Limited
(मिनीरत्न कंपनी) (A Miniratna Company)
(कोल इंडिया लि. की अनुषंगी कंपनी)
(A Subsidiary of Coal India Limited)



विक्रय एवं विपणन विभाग

Department of Marketing &

Sales email- gmsmwcl@gmail.com
2511061/2512977 CIN – U10100MH1975GOI018626

FAX: 0712 –
Website: www.westerncoal.nic.in

पंजी. का.: कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र)-440001 / Regd. Off.: Coal Estate, Civil Lines, Nagpur(M S) – 440001

संदर्भ संख्या/Ref.No.: NGP/WCL/M&S/RS/ 707

दिनांक/Date : 26.05.2020

NOTICE

Sub: Introduction of e-DO (electronic-Delivery Order) in place of existing Hard copy Delivery Order

All consumers are hereby informed that, in order to ease out the existing system of physical collection and movement of Hard Copy of Delivery Orders, WCL has designed an Electronic Delivery Order(e-DO) module as one of its IT initiatives. The module shall be available on the WCL website(The IP address of the e-DO is : <http://103.59.142.227/wcledo/>)

The working of this module has been explained below:

1.The login id and password of consumer of has already been created on the above given link of e-DO module. The user name and the password will be communicated through registered e-Mail.

2.In e-DO module, Once the delivery order is generated, it will be reflected in the dashboard of consumer login . Consumer can download the e-DO through the portal.

3. Subsequently the consumer has to upload the following documents in the consumer upload page in his login id.

- * Signed copy of e-DO (Self attest on the e-DO downloaded from the portal),
- * Transport Slip (as submitted to ASM in the existing practice) and
- * Authorization letter & Bidder ID(Authorization letter and Bidder ID incase of Auction)

4. After uploading by the consumer, the e-DO will be reflected in concerned ASM login through which the ASM can view the documents uploaded by the consumers. The same will be forwarded by the ASM to the concerned mine after checking all the relevant documents.

5.Consumer has **to submit the self attested e-DO Copy, Original Transport slip and original authorization letter along with self attested copy of bidder ID to the Despatch Manager of concerned mine.** Despatch manager on verifying the same with the uploaded document on portal shall approve e-DO through portal and shall also sign on the hard copies submitted.

6.On completion of the above steps the despatches from the mine will be started.



At the first time of login to the portal, it is advised to change the password for security reasons. The e-DO shall be issued w.e.f 28.05.2020 through the Portal. The existing system will continue parallelly to e-DO portal during trial and till the users/consumers become conversant with the system. The e-DO portal shall replace the existing system on successful trial and a separate notice shall be issued for the same.

The e-DO system shall be implemented in phased manner as given below:

Area	Implementation (DO issued through portal)
Chandrapur, Ballarpur, Wani	28 th May 2020 ✓
Wani North, Majri, Nagpur , Umrer	08 th June 2020
Pench, Kanhan , Patharkhera	22 nd June 2020

All consumers are requested to kindly cooperate and fully utilize the e-DO portal so that human intervention is minimized and the IT initiative is successfully implemented.

Any query in regard to e-DO may be sent to the mail id : wcledo@gmail.com


26.05.20
HoD(M&S)


Copy for kind information:

1. D(P),WCL

Copy to:

1. GM(System),WCL – Kindly upload in WCL website
2. All Sectional Heads, M&S

(1) Consumer Dashboard page

WCL Coal Dashboard Upload Reports

Dashboard

2 Pending eDOs

0 eDos in process

3 No. of activity today

0 Processed by you

Last Login 20-MAY-2020 11:07:03

(2) Download the e-DO File for self-attestation

Not secure | 103.59.142.227/wcledo/uploadTR.php

WCL Coal Dashboard Upload Reports

Upload Transport Slip (TS), eDO & Authorization letter (AL)

Step 1: Click on eDO No. to download eDO

Step 2: Click on ARV No. to upload TS (duly signed & sealed), eDO (duly signed & sealed) & AL (duly signed & sealed)

S.N	eDO	ARV No.	Date	Party	Grade	Unit	Qty	Amt
1	7BD2...J605SP0C T4_MR	W'D213 J05S'00'3'	05-MAY-20	e... ..man	G8G10M	S' STI EXPANSION OC	70	23001

On clicking eDO of respective DO, a pdf of eDO will open in new tab.

(3) Consumer Upload Page

WCL Coal | Dashboard | Upload | Reports

Upload Transport Slip (TS), eDO & Authorization letter (AL)

Step 1: Click on eDO No. to download eDO
Step 2: Click on ARV No. to upload TS (duly signed & sealed), eDO (duly signed & sealed) & AL (duly signed & sealed)

S.N	eDO	ARV No.	Date	Party	Grade	Unit	Qty	Amt
1	WUD214501...000...MR	WUD214501...000...	19-MAY-20		G8G9M	UMRER OCM	470	19877
2	WUD214514...00...MR	WUD214514...000..	19-MAY-20		G8_1MSN	GOKUL OCM	250	94143

Click on ARVNo for uploading documents related to Transport slip, self-attested e-DO and Authorization letter .

(4) Click on ARV No. of the corresponding DO

WCL Coal | Dashboard | Upload | Reports

Upload
TS (Transport Slip), eDO & AL (Authorization letter & Bidder ID)
(all documents should be **duly signed & sealed**)

ARV No. : WUD214...00...9 ---- (Only pdf files to be uploaded)

Document number	Select file
TS	<input type="text"/> <input type="button" value="Choose File"/> No file chosen
eDO	<input type="text"/> <input type="button" value="Choose File"/> No file chosen
AL	<input type="text"/> <input type="button" value="Choose File"/> No file chosen

Close

Consumer has to upload the document in pdf format by clicking “choose file”.

Click on the Chose file and upload the document.

Document number should be given as

Transport slip --- SI No in transport slip

e-DO - DO number

Authorization letter- Letter number of authorization letter

