

# कोल इण्डिया लिमिटेड

( महारत्न कंपनी )

कोल भवन, प्रिमिसेस कं.04 एम.ए.आर  
प्लॉट सं. ए.एफ.3, राजारहाट,  
कोलकाता 700156 (प.बं.)  
वेबसाइट : [www.coalindia.in](http://www.coalindia.in)



# Coal India Limited

(A Maharatna Company)

Coal Bhawan/Premises No:04 MAR

Plot No:AF-III/Action Area 1-A

New Town/Rajarhat

KOLKATA-700156 (WB)

WEBSITE : [www.coalindia.in](http://www.coalindia.in)

CIN No.L23109WB1973GOI028844

Ref No:CIL/GM(P)/VIG/DI/ 2815

Date: 15. Oct. 2015

The Director(Personnel)  
ECL/BCCL/CCL/WCL/SECL/NCL/MCL/

Director(T/ES), CMPDIL.  
CMPDIL

Sub: Empanelment of Inquiring Authority.

Dear Sir,

In the 96th CMD's Meet held on 22nd August 2015, It has been decided for empanelment of Inquiring Authorities at CIL level for conducting Departmental Inquiries in different subsidiaries of Coal India Limited and CIL HQ by inviting applications centrally.

As such, applications are invited from retired civil servants of the level of Director and above / Officers retired as General Manager or above from CIL and its Subsidiaries or Schedule A & B PSUs / Retired District and Additional District Judges / Retired CBI & Police Officials of the Rank of DIG and above having experience of working in CBI or other such Investigation Agencies for Empanelment as IA for conducting Departmental Inquiries in Different Subsidiaries of Coal India and Coal India HQ. The Eligibility Criteria is given in Annexure-I. The standard terms & conditions of CIL are given below:

Sl.No.	No. of Charged Officer / No. of Witnesses	Honorarium (Rupees)
1.	No. of C.O. one and No. of witnesses 5 or less	20,000
2.	No. of C.O. one and No. of witnesses more than 5	40,000
3.	No. of C.O. more than 01	75,000

The honorarium for conducting DI for non-executives shall be 20% of the above.

In addition outstation accommodation and transport facility shall be provided by the concerned subsidiaries or CIL HQ as the case may be. TA for journey outside the place of residence of the IA shall be given at par with E8 rank officials of Coal India.

The applicant shall indicate 03 choice of place of working considering the convenience/distance.

Contd.Pg...2..

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It is requested that a wide circulation may kindly be given for receipt of applications. The applications received within the prescribed norms as mentioned in Annexure-I be forwarded to this office on or before 16th Nov. 2015.

Yours faithfully,

(BIJAY SWAROOP)

General Manager(Personnel)

Encl: Annexure-I

Copy to:

Chairman-cum-Managing, ECL/BCCL/CCL/WCL/SECL/NCL/MCL.

GM(Min)/Vig., CIL.

GM(System), CIL- with a request to kindly arrange uploading the same in CIL website under the head 'Circular'.

ANNEXURE I

3. QUALIFICATION:-

Graduation in any discipline. Candidates having Post degree or Diploma in Management/LLB degree shall be given preference.

2. Age: - 58 to 67 years as on 01/07/2015.

3. Experience:-

Experience in vigilance, Disciplinary and Administrative matter and of Conducting Departmental Inquiries of senior executives. He should be well conversant with the Disciplinary proceedings/ procedures, Conduct Rule of Central Govt. / PSUs.

4. Other Criteria:-

I) should be in sound health, both Physical and Mental

II) Should not have been punished departmentally while in service

III) Should not be facing Criminal case or trial in the court.

IV) Should not be engaged in any professional work which is likely to interfere with the performance of his duties as IA.

6. Empanelment Period: - Initially for three years, extendable up to 05 years (Up to maximum age of 70 years.