

केवल नागपुर कोर्ट के अधिकार क्षेत्र में



वेस्टर्न कोलफील्ड्स लिमिटेड
Western Coalfields Limited
(मिनीरत्न कंपनी) (A Miniratna Company)
(कोल इंडिया लि. की अनुषंगी कंपनी)
(A Subsidiary of Coal India Limited)

Under Jurisdiction of Nagpur Court only



एक कदम स्वच्छता की ओर

विक्रय एवं विपणन विभाग

email- gmsmwcl@gmail.com

CIN - U10100MH1975GOI018626

Department of Marketing & Sales
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पंजी. का. : कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र)-440001 / Regd. Off. : Coal Estate, Civil Lines, Nagpur(MS) - 440001

संदर्भ संख्या/Ref.No.: NGP/WCL/M&S/RS/ 394

दिनांक/Date : 28.12.2018

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NOTICE TO ALL CONSUMERS DRAWING COAL BY ROAD MODE


Kindly refer our earlier Notice No. WCL/NGP/S&M/Sect/165 dt. 21.04.18 vide which we had already informed that due to the voluminous nature of job in Marketing & Sales Dept. it is becoming difficult to entertain handling agents/representative(s) of the customers on day to day basis. We had also advised that all queries regarding Issuance of Release Order/Delivery of coal/Movement of rake(s) and other miscellaneous issues may be sent only to the following e-mail IDs:

- (i) General Manager (M&S) - gmsmwcl@gmail.com
- (ii) Road Sale Section - wclrdsales@gmail.com
- (iii) Sales Account (Credit Sale) - wclhqsales@gmail.com
- (iv) Commercial Section - wclsalescomm@gmail.com
- (v) Operation Section - wclsalesoprn@rediffmail.com

All customers were also requested to send their documents/queries in a scanned copy in the company's letter head to the pertaining sections and were informed that efforts shall be taken to respond and resolve the issues promptly.

However, it has been noticed that few handling agents/middleman/representative(s) of the customers are still approaching this office that too on odd hours. In this regard, it is to inform that only customer or his/her employee shall visit the office of Marketing & Sales Dept. for queries and follow up of any pending issues. The Customer or the Employee of the company representing the customer should always carry a valid Photo ID proof while visiting this office and all communication shall be made only with that concerned person. No communication shall be made with any other person. However, the Submission of payment, collection of Delivery Order shall be made only by the Authorized Signatory or his/her nominated representative, Only in case of exigency, the customer or the employee of the concerned customer shall visit the officers of Marketing & Sales Dept.

It is once again advised to all customers/representative(s) of the customers to leave the office premises before 05:00 pm.


General Manager (M&S)