



वेस्टर्न कोलफील्ड्स लिमिटेड
Western Coalfields Limited
(मिनीरल कंपनी) (A Miniratna Company)
(कोयला इंडिया लि. की अनुबंधी कंपनी)



प्रमुख (चिकित्सा सेवार्थ) का कार्यालय
☎/ FAX: 0712-2511982/2510720
CIN - U10100MH1975GOI018626

(A Subsidiary of Coal India Limited)
Office of Chief of Medical Services email- cmswcl@westerncoal.gov.in
Website: www.westerncoal.nic.in

पंजी. का. : कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र)-440001 / Regd. Off.: Coal Estate, Civil Lines, Nagpur(MS) - 440001

संदर्भ संख्या/Ref.No.:NGP-WCL-CMS-Empanl- 31 दिनांक/Date : 16.05.2023

To

The General Manager(Systems),

WCL Hqrs., Nagpur.

Sub: Advertisement for empanelment of Diagnostic Centers, for employees of WCL (HQ)s, M.R.S. Rescue, and Nagpur Area (HQ)

Dear Sir,

Please find herewith the photocopy of note sheet Ref No:1022644 Dt. 09.05.2023 duly approved by D(P),WCL, for uploading the application forms and criteria s in WCL and Government web sites for inviting "Expression of Interest" from Diagnostic Centres for their empanelment for the employees of WCL (HQ)s, Rescue, and Nagpur Area (HQ)

"The Applications are invited from the Diagnostic Centers, in the prescribed application proforma enclosed as Annexure "I" to "IV" which can be downloaded from the WCL/Government web sites.

This HQ Medical Scheme is only applicable for the employees of WCL (HQ), Mines Rescue Station & Nagpur Area (HQ G.M.Office)

Categories of Health Care Centers

The following categories of Health Care Centers will be empaneled:

- i. Laboratories
- ii. Diagnostic & Imaging Centers

Eligibility Criteria for empanelment

The Laboratories/ Diagnostic & Imaging Center must fulfill the following criteria for empanelment:i. Acceptance of CGHS rate

ii. NABH/ NABL accreditation

iii. In case SI.No(ii) is not available empanelment by at least three (3) CPSEs Central Sector Enterprise/Undertakings (As per clarification/ammended provision communicated from CIL vide OM No. CIL/C5A(PC)/1030 Dt. 02.03.2023.

iv. If working in remote locations (Remote Locations will be defined as per CIL Guidelines) and not fulfilling any other criteria like having NABH/ NABL accreditation/ empanelment with minimum 3 CPSEs, then empanelment will be based on documents presented regarding facilities available in the center by a Committee

consisting of General Manager (Welfare), General Manager (Finance) and Chief of Medical Services (In-charge) of concerned Subsidiary and obtaining specific approval of CMD of the Subsidiary.

Note: For Collection centers, production of valid authorization from the parent Laboratories/ Diagnostic & Imaging Centers would be mandatory with the condition that Invoices produced should also be of empaneled/parent Laboratories/ Diagnostic & Imaging Centers.

Information required for empanelment

The request for empanelment by the Laboratory/ Diagnostic & Imaging center should be accompanied by the following details/ documents:

- i Name of Center with address including contact number, Fax number & e-Mail address.
- ii. Copy of NABH/ NABL Accreditation with supportive notarized document in case of NABH/ NABL Accreditation.
- iii. Copy of QCI recommendation in case of Non-NABH/ Non-NABL accredited laboratories/ imaging centers.
- iv. Proof of the Center being functional for at least one year. Copy of the audited balance sheet, profit & loss account for the last financial year (Main documents/ summary sheet).
- v. Lists of investigation facilities available.
- vi. Facility for submission of all claims/ bills in electronic format bearing name of the patient and employee code number (EIS/ NEIS No. mentioned in Photo Medical Card) to the Bill Clearing Agency and availability of dedicated equipment/ software and connectivity for such electronic transmission.
- vii. Acceptance of treatment charges as applicable and approved from time to time by Central Govt. Health Scheme (CGHS) for respective cities.
- viii. Notarized copy of valid registration of the Lab/ any third-party certificate.
- ix. Registration under **PNDT** Act, if Ultrasonography facility is available.
- x. AERB approval for imaging facilities, wherever applicable.
- xi. Compliance with all statutory requirements including Bio Medical Waste (BMW) certificate from respective State Govt. Pollution Control Board/AERB.
- xii. Income Tax Exemption Certificate/ IT Return Certificate of last 3 years or years corresponding to being functional, if less than 3.
- xiii. PAN Number and GST Registration No. (if applicable)
- xiv. Documents regarding installation of fire safety mechanism.
- xv. 24 hours emergency services & facility for creation/ delivery of reports at the earliest, preferably on-line as well.
- xvi. Undertaking for not charging patients of Coal India Ltd. higher than what is charged from other Govt. organizations or PSUs/ CGHS Rate.
- xvii. Average Annual turnover of last 3 years or years corresponding to being functional if less than 3, as per audited account of X10 lakhs for Metro cities and 5 lakhs for Non-Metro cities. Relaxation may be considered on specific recommendation as per defined procedure as mentioned in Savings clause at cl. no.10.
- xviii. Provision for adequate sitting area, Lab Area and Imaging center.

5. Specific Criteria

A. For Pathology & Microbiology Center:

- i. Availability of Qualified doctors in respective fields like MD (Path), MD (Microbiology)/ DCP etc.
- ii. Availability of properly trained Technician working under guidance of qualified doctors like MD (Path), MD (Micro)/ DCP and/or having DMLT diploma/ degree.
- iii. Availability of Auto-analyzer to conduct the blood biochemistry, microbiology, sputum, stool, urine etc. for examination/ investigation on referral would be preferable.
- iv. Facilities for conducting the special investigations like Hormonal Assay by the modern techniques and for immunological test whenever referred.
- v. Facilities for Routine microbiological investigation like culture and sensitivity & preferably the special investigation like HPE accompanied by blocks & slides of the tissue received (BIOPSY).
- vi. Record of Lab Tests performed and list of Lab Equipment.

B. For Radiological Center

- i. Availability of Qualified Radiologists in respective field i.e. MD (Radio Diagnosis), DNB (Radio Diagnosis) or DMRD.
- ii. Availability of Modern gadgets/ machines to conduct the routine X- Ray/ Digital X-Ray/ USG, Color Doppler study, Barium Study, IVP etc. fulfilling the following requirement would be preferable: Radiographer with BSc in Medical Radiography & Imaging Technology, MSc in Medical Radio Imaging.

For MRI Centers:

- i. MRI Machine with magnet strength of 1.5 Tesla or more.
- ii. Availability of Radiographer (technician) having requisite degree/ diploma (B.Sc. in Radiography). Experience of at least one year would be preferable.
- iii. Reports analysis and authentication by Medical officers having requisite degree.

For CT Scan Centers: i. Facility for whole Body CT Scanner with scan cycle of less than one second (sub-second).

- ii. 256 Slice Scanner is preferred.
- iii. Approval of AERB.

iv. Availability of Technician having DMLT diploma and Radiographer (technician) having requisite degree/ diploma. Experience of at least one year would be preferable.

v. Reports analysis and authentication by Medical officers having requisite degree.

For X Ray Centers/ Dental X-Ray/ OPG Centers:

- i. X- Ray machine with minimum current rating of 500 MA with image intensifier TV System.
- ii. Portable X-Ray machine with minimum current rating of 60 MA.
- iii. Dental X-Ray Machine with minimum current rating of 6 MA.
- iv. OPG X-Ray Machine with minimum current rating of 4.5 -10 MA.

- v. Approval of AERB.
- vi. Availability of Technician having requisite Degree/ Diploma and experience of at least one year would be preferable.
- vii. Reports analysis and authentication by Medical officers having DMRD/ MD (Radiology) degree.

For Mammography Center:

- i. Standard quality mammography machine with low radiations and biopsy attachment.

For USG/ Colour Doppler Center/ Echo:

- i. Standard equipment having convex, sector, linear probes of frequency ranging from 3.5 to 10 MHz with minimum three probes and provision/ facilities of trans vaginal/ trans rectal probes.
- ii. Registration under PNDT Act.
- iii. Reports analysis and authentication by Medical officers having requisite degree by Radiologist.

C. For Centers other than Pathology/ Microbiology & Radiology

- i. Availability of special investigation facility like EEG (32 channels), EMG! NCV (+1-10% error), ECG (12 lead), Nuclear Medicine investigation conducted and reported by the concerned specialist.
- ii. Bone Densitometry Center: capable of scanning whole body.
- iii. Nuclear Medicine Center: approved by AERB/ BARC.

Procedure for empanelment

- i. Offers of EOI (Expression of Interest) will be invited through open advertisement in local newspapers of Madhya Pradesh (Chhindwara & Betul Districts) & Maharashtra (Nagpur, Chandrapur & Yavatmal Districts) and **publication on Subsidiary website in the prescribed format.**
- ii. After receiving the EOIs, proper scrutiny will be done by a Screening Committee consisting of representatives of Welfare, Finance and Medical Dept. to be nominated by GM (Welfare), GM (Finance) and Chief of Medical Services of concerned Subsidiary.
- iii. The Committee will submit its recommendations to Chief of Medical Services. Thereafter, Orders of Empanelment will be issued by Medical Dept. with due competent approval of CMD of the concerned Subsidiary.
- iv. The Committee may cancel/ reject any/ all EOIs without assigning any reasons thereof.

7. Period of Empanelment

The empanelment will be initially for a period of three years or for the number of years NABH/ NABL Accreditation is valid for the center- whichever is less; subject to satisfactory services rendered. Performance of the Center will be liable to be reviewed any time. If services are not found satisfactory, the empanelment will immediately be canceled.

“5”

However, if services of the center are found to be satisfactory, further extension of empanelment will be done after following due procedure as below:

a. The Screening Committee consisting of representatives of Welfare, Finance and Medical Dept. to be nominated by GM (Welfare), GM (Finance) and Chief of Medical Services of concerned Subsidiary as mentioned at 6 ii. above will examine the issue of extension.

The extension will be based on scrutiny of latest documents presented by the center relating to sl.no. ii iii v, viii, x, xi, xiv, xvii under cl.no. 4- 'Information required for empanelment' & any other document as are required by the Screening Committee.

c. The period of extension recommended will be as decided by the Screening Committee but not beyond validity period of NABH/NABL accreditation.

d. The Committee will submit its recommendations to Chief of Medical Services. Thereafter, Orders of Empanelment will be issued by Medical Dept. with due competent approval of CMD of the concerned Subsidiary.

Criteria for De-Empanelment

Empanelment will liable to be terminated for any of the reasons enumerated below, which are representative but not exhaustive:

- i. Written unwillingness to continue in the panel by the center.
- ii. The number of visits of patients to a Diagnostic Centers being considered as inadequate/ meager.
- iii. Owing to malpractice/ misconduct or rendering unsatisfactory services.
- iv. Death of the owner of Diagnostic Center.
- v. Legal conviction by any State/ Central Govt. Authority/ Court against the Diagnostic center.
- vi. Poor quality of reports.

In such cases and in all other cases not specifically mentioned above, the Screening Committee may review and submit its recommendations for de-empanelment to the competent authority with proper justifications. The company reserves the right to de-empanel any center even without assigning any reasons thereof.

Reimbursement

Many of the high end Laboratory investigations like hormone assays, genetic testing are not CGHS listed and are sent by the empaneled hospitals/laboratories to Higher centres, in such cases reimbursements shall be made as per actuals till the time CGHS rates are available for such tests. Once CGHS rates are available, they shall be reimbursable at CGHS rates or actuals whichever is lower.

Legal Jurisdiction

In case of any dispute arising out of terms of empanelment of Laboratory/ Diagnostic & Imaging Centre legal jurisdiction will be limited to concerned subsidiary Head Quarters.

"6"

Savings

In case of any doubt regarding interpretation of the provisions of these modalities, the clarification/ interpretation of Director(Personnel), WCL will be final and binding.

The applications should reach to the office of the CMSI/C on or before 11.00 AM Date: 13th June 2023 after which no application/offer will be entertained. The offers will be opened on the same day at 3.00 PM in presence of the applicants or their authorized agent

Encl: As Above

Yours faithfully.


16/5/2023
Chief of Medical Service I/c.