



Under jurisdiction of Nagpur Court only

# Western Coalfields Limited

(A Govt. of India Undertaking)

Office of the Director (Tech) Operations



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## OFFICE ORDER

While examining some of the procurement files of the Areas, Vigilance Department has observed that the Area had deviated in finalising NIT from the accepted standard terms and conditions.

Normally, there should be no deviation in the standard NIT in practice. However, in case any specific changes are to be incorporated, the following procedures may be adopted:

(i) The Staff Officer (MM) should ensure that the new conditions incorporated in the NIT should be vetted by the concerned Staff Officer of the user department and approved by CGM of the area.

(ii) It should be ensured that the terms and conditions incorporated in the NIT does not allow any leverage to any party and should be fair to all the prospective tenderers.

The responsibility for any deviation from the standard terms and conditions should vest with the Staff Officer (MM), Staff Officer of the user department and CGM of the Area concerned.

The above procedure may be implemented with immediate effect.

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DIRECTOR (TECH) OPAN