



WESTERN COALFIELDS LIMITED
(A MINIRATNA COMPANY)
(A Govt. of India Undertaking)
OFFICE OF THE DIRECTOR (T)/P&P
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REF NO: WCL/VIG/D(T)/P&P/17/1122

DATED: 08/06/2017

CIRCULAR

The following systemic improvement is suggested in connection with Vigilance Investigation of theft of burnt oil in one of the mines of WCL;

(1) The small quantities of burnt oil recovered from HEMM/Light Vehicles on day to day basis are to be stored in one place and returned to Unit Store/Charged off Store of the mine by the concerned engineering department with proper document by strict adherence of environmental notifications issued by Government of India from time to time.

(2) The Store Keeper of the concerned Unit Store shall receive the barrel containing only burnt oil (not mixed with water) from concerned department and keep it in a safe custody under the control of Depot Officer of the Unit Store with proper accounting.

(3) The Depot Officer of the Unit Store shall make all arrangements for storage of burnt oil at Unit Store by fulfilling pollution/environmental norms.

(4) The Depot Officer of the Unit Store shall inform the receipt issue and closing stock of burnt oil by every month to GM(Excv)/GM(MM), WCL, HQ.

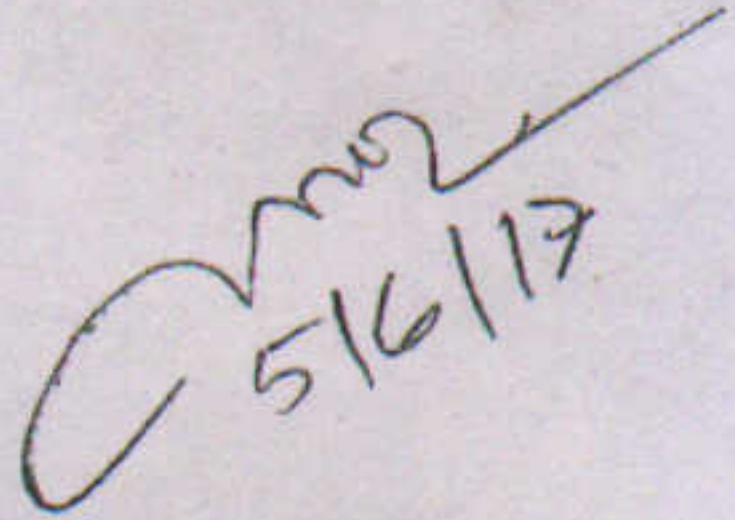
(5) To ensure that there should be a proper system for regular verification of physical stock of burnt oil/other items at unit level/Area level to avoid any untoward incident like theft/pilferage etc.

(6) GM(MM)/Stores, WCL, HQ may nominate Nodal Officer to monitor WCL Areas to get the approved Survey Off Report for burnt oil/other items on regular basis for early disposal. The speedy disposal action by WCL, HQ can prevent the pilferage/theft and loss if any, due to leakage of burnt oil.

(7) The lighting arrangement was not proper in and around the Mine premises. SO(E&M) of the Area should make all efforts to improve the lighting arrangement where the lighting is poor.

(8) To ensure deployment of Security Personnel at areas/places prone to theft/pilferage by round 'O' clock.

(9) To ensure that incoming/outgoing materials to/from mine/unit & workshop are to be recorded at each and every check post after proper checking of the valid documents of vehicles carrying the goods by Security Personnel posted at check post and WCL Areas may fix the responsibility upon Security Personnel for non-compliance of above.


Director (Tech)/P&P

Distribution:

1. CVO, WCL, HQ, Nagpur: - for kind information.
2. TS to CMD, TS to D(T)/OP/Dir(P)/Dir(Fin) WCL, HQ :-for kind information.
3. GM(Excv)/GM(E&M)/GM(MM)/GM(MM)Stores, WCL, HQ, Nagpur:- for follow up action.
4. GM (Systems), WCL, HQ, Nagpur :- for uploading on WCL website.
5. All GM's, WCL Areas:- for necessary action and wide circulation to all concerned for strict implementation of the above directives.