

" Under Jurisdiction of Nagpur Court Only "



WESTERN COALFIELDS LIMITED

(A Govt. of India Undertaking)

website : <http://westerncoalnic>.

Regd. Office: Coal Estate, Civil Lines, Nagpur.

WCL/NGP/ACCTS/GM(CT)- 4534

24-12-2005

To
CGMs/GMs of WCL Areas
Nagpur/Chandrapur/Wani/Wani North/Ballarpur/Majri
CWS/Tadali/Umrer/Pench/Kanhan/Pathakhera

Dear Sir,

Sub: Post award management of the Contract.

In a Workshop, it has been revealed that the Vendors/Contractors and Customers are suffering for following payments:-

- a) Refund of EMD
- b) Payment held up for non finalisation of RE.
- c) Diesel escalation to ESM Agencies.

As per the Contract Management Manual, a monitoring system has to be introduced and A format Annexure No.CMF 4.03, title Contracts Financial Progress statement, has to be submitted on monthly basis (format is enclosed).

Submission of above details in a format will certainly improve the above situation.

All are advised to submit the above formats duly filled up as per Contract Manual limits. This will bring up the image of the Company.

Yours faithfully,

24/12/05
GENERAL MANAGER(F)(CT)

Encl: Format.

Copy to: 1). TS to D(F)-For kind information of D(F)

CIL

CONTRACTS FINANCIAL PROGRESS STATEMENT
 CIVIL/E & M/WORKSHOP/WASHERY/CHP/TRANSPORTATION ETC.

For the Month :

From : CTD/PMS

To : CMS

For : Director in Charge

COMPANY :

Sl. No.	Contract No.	Project/ Area	Name and Description of work	Name of Agency/ Contractor	Awarded value of contract	Addition to value of contract due to escalation/ additional work (if any)	Total value of contract (5+7)	Value of work certified during the financial year			Unad-justed advance to the Contractor up-to the month	Progress Payments Made			Total Deduction made for Security Deposits till end of month	Total Payments (10 + 11c + 12)	Remarks
								a		Total for the contract		During the Financial Year		Total for the Contract			
								For the month	Upto the month			a	b				
								Rs.	Rs.	Rs.		Rs.	Rs.	Rs.			
1	2	3	4	5	6	7	8	9	10	11	12	13	14				

- Notes :**
- This statement is to be prepared by the concerned technical departments by consolidating the particulars sent by the different Project GMs/Area GMs in respect of the financial progress of the running contracts of Rs. 50 lakhs and above being executed in their respective Projects/Areas.
 - This report is to be prepared by CTD by the 5th of the following month and sent to CMS for comments/observations. GMS should forward the report to the Director in Charge by the 7th.
 - Copies of this report are to be sent to
 - Corporate Finance
 - Budget Section
 - CIL Headquarters.

