

<p>केवल नागपुर कोर्ट के अधिकार क्षेत्र में</p> 	<p>वेस्टर्न कोलफील्ड्स लिमिटेड Western Coalfields Limited (मिनीरत्न कंपनी) (A Miniratna Company) (कोल इंडिया लि. की अनुषंगी कंपनी) (A Subsidiary of Coal India Limited) CIN - U10100MH1975GOI018626 Website : westerncoal.nic.in पंजी. का.:कोयला विहार, सिविल लाइन्स, नागपुर (महाराष्ट्र)-440001 Regd. Off. : Coal Estate, Civil Lines, Nagpur(MS) - 440001</p>	<p>Under Jurisdiction of Nagpur Court only</p> 
<p>सिविल विभाग Civil Department email- gmcivil.wcl@coalindia.in PHONE: 0712 - 2510531</p>		

संदर्भ संख्या/Ref. No.: नाग/वेकोलि/सिविल/ 201

दिनांक/Date : 03/10/2020

**SUB: STANDARD OPERATING PROCEDURE (SOP) FOR DEALING EXTENSION OF CONTRACT TIME OF COMPLETION FOR CIVIL ENGINEERING WORKS.**

Presently for the work, awarded from the Area as per the DoP of Area, Provisional Extension of Time (PET) and Final Extension of Time (FET) are granted by the Area.

For the work awarded from HQ, PET is granted by the Area General Manager as per recommendation of Engineer-in-Charge, but FET is granted with the approval of HQ, by the concerned Director or CMD depending upon approving authority of award of work, limited to CMD.

It has been observed that in some cases, Civil Engineering Works are not completed within scheduled Completion Period due to various reasons and Extension of Time is required to complete the work. It is further observed that in some cases, Provisional Extension of Time (PET) and/or Final Extension of Time (FET) are granted even when there is unreasonable delay in completion of work. Time is the essence of any contract and inordinate delay in completion of work for unreasonably long period beyond scheduled completion is undesirable.

In view of above, following modalities are to be adopted for granting of PET and FET:

- Extension of time for any work should be avoided as far as possible /practicable.
- If at all, extension of time is required, PET may be granted at area level/HQ level with or without imposition of Liquidated damage (LD) to the contractor, on recommendation of Engineer in-charge up to a maximum period equivalent to the originally stipulated work completion period or twenty (20) weeks, whichever is less (keeping in view the limit of maximum penalty of 10% @ 0.5% of contract value per week), irrespective of the fact whether the delay in completion of work is attributable to department or contractor or both. It implies that reasons of delay must be properly deliberated in the proposal seeking provisional extension of time for a decision on LD aspects, if any. Final Extension of Time (FET) up to above limit shall be granted by approving authority of award of work.
- When limits as at (b) is exhausted with respect to period of extension as above, but LD has not attained the maximum limit of 10% and further extension is still required over and above the extension already given equivalent to the originally stipulated work completion period or 20 weeks, whichever is less, the proposal of PET should be put up to concerned Director for approval, clearly specifying the reasons for such extension, recommended extension period with due deliberation on LD aspect.

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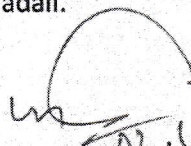
<p>केवल नागपुर कोर्ट के अधिकार क्षेत्र में</p> 	<p>वेस्टर्न कोलफील्ड्स लिमिटेड <b>Western Coalfields Limited</b> (मिनीरत्न कंपनी) (A Miniratna Company) (कोल इंडिया लि. की अनुषंगी कंपनी) (A Subsidiary of Coal India Limited) CIN - U10100MH1975GOI018626 Website : westerncoal.nic.in पंजी. का.:कोयला बिहार, सिविल लाइन्स, नागपुर (महाराष्ट्र)-440001 Regd. Off. : Coal Estate, Civil Lines, Nagpur(MS) - 440001</p>	<p>Under Jurisdiction of Nagpur Court only</p>  <p>एक कदम स्वच्छता की ओर</p>
<p>सिविल विभाग Civil Department email- gmcivil.wcl@coalindia.in PHONE: 0712 - 2510531</p>		

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- (d) If, despite earlier PET granted for a period equivalent to original completion period or 20 weeks, whichever is less and 10% penalty/LD is already reached but the work is not completed in all respect, further extension of time is not desirable and the contract may be terminated. Balance work required for completion of work may be taken up as per provision in Modified Manual for Civil Engineering Works (MMCEW). However, if the department/Engineer is still willing to seek further extension of time in the interest of work/department, such proposal for further extension should be put up to concerned director with detailed deliberation. Other provisions of MMCEW for dealing the extension of completion period are to be followed.

The above SOP shall be applicable for Civil works in whole WCL i.e. Civil Engineering department of WCL HQ., all Areas/Sub-Areas/Units of WCL, GSD at WCL HQ and CWS, Tadali.

This is issued with the approval of competent authority.

  
03.10.2020  
महाप्रबंधक (सिविल) वेकोलि, नागपुर  
General Manager (Civil)/WCL, Nagpur

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