

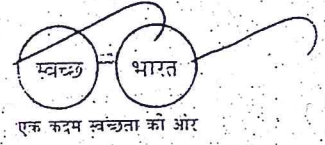


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वेस्टर्न कोलफील्ड्स लिमिटेड
Western Coalfields Limited
(बिनीरतन कंपनी) (A Miniratna Company)
(कोल इंडिया लि. की प्रमुख कंपनी)
(A Subsidiary of Coal India Limited)

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संदर्भ संख्या / Ref.No.: नाम / वेकोलि. / सामग्री / प्रशासन / 216

दिनांक / Date : 24-06-2020

OFFICE ORDER

विषय:: Systemic Improvement against e-Tenders floated by Area for procurement of Goods/Spares.

During Vigilance investigation of a complaint against e-Open Tender floated by one of the area of WCL for procurement of spares following were observed.

1. The Material Budget signed by the officials of MM, E&M & Finance department and subsequently approved by Area General Manager, does not bear rate/value of two no of items out of six no of items indented. The estimated value of the MB has also been accepted and considered as Tender value, without including the above two items, where as all the six no of items have been included in tender floated by the Area.
2. The MB has been approved by Area General Manager but Finance clearance /Budgetary clearance/Budget certification/Financial concurrence (FC) has not been recorded and the above tender floated without F.C.
3. Due to unawareness of non requirement of some document in respect of L-1/L2 bidder was made successive L1 bidder, however on awareness/clarification L1 was re-evaluated.


In view of deviation in laid down procedure of tender handling by the Area as above, following systemic improvements have been suggested by Vigilance department so as to avoid reoccurrences of procedural lapses as above.

1. All the parameters of Material Budget/Indents should be properly filled and checked before placing the same for vetting/Financial clearance/approval of the competent authority.
2. Financial clearance/Budgetary clearance/Budget Certification should be ensured as per the laid down provisions of Purchase Manual.
3. The designated official/officials to give final, conclusive technical scrutiny report without any ambiguity after completion of technical scrutiny. In case of non-acceptance/rejection of offer, if any, the reason and relevant NIT terms and condition based on which the offer is rejected/ not accepted should be explicitly given in the technical scrutiny report/evaluation of technical documents.
4. The evaluation of successive L1 offer has to be done only after establishing that the offer of original L-1 bidder is techno-commercially not acceptable.
5. The laid down procedures of the purchase manual and e-procurement guidelines issued by Coal India Limited, should be followed.

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All the concerned executives are advised to ensure strict compliance of the above guidelines/procedures suggested by Vigilance department,WCL while dealing with the procurement of goods tender.

This issues with the approval of the competent authority.


24/06/2011
GM(MM)HOD

Distribution :

1. GM(Vigilance),WCL HQ.
2. AGM's -All areas of WCL.
3. All HOD's WCL.
4. All MM Executives(H.Q./Areas).