



Western Coalfields Limited

(A Government of India Undertaking)

Regd. Office: 'Coal Estate', Civil Lines,
Nagpur - 440 001. Telephone/Fax: 0712-2510439

Email: generalmanager.ir@gmail.com

वे को. लि / सत्यकथा... 225
WCL/VIG... 31/1/2012
दिनांक / Dated.....

Ref. WCLIR/IMPL/MISC - 206/157
To

Dt. 27/01/2012

All CGMs/GMs of the Areas,
Western Coalfields Limited.

Dear Sir,

Sub: Submission of HBA Claims to CMPF.

It is noticed that the claims for House Building Advance from CMPF is at alarming altitude, as because the claims are not scrutinised properly at unit/Area level and it is also apprehended that the claims are made on the basis of fake/bogus documents. To curb the misuse of fund, it is requested that strict instructions may please be issued to the dealing officials to ensure that claims/documents are strictly checked in accordance with the provisions contained in the scheme and check list issued by CMPF Organisation and applications may be forwarded after proper verification of documents and field verification, if required. Further, after the sanction of HBA, utilisation certificates must be ensured from the employees, which is mandatory clause under the scheme.

It is also suggested that the subject matter may be centralised and all applications are routed through Area GM's Office. This will ensure elimination of bogus claims/applications for advance from CMPF Fund.

Yours faithfully,

GENERAL MANAGER (P&IR) 27/1/12

- cc to
- (1) G.M.(Vigilance), WCL Hqrs.
 - (2) G.M.(Pension), WCL Hqrs.
 - (3) All APHs, WCL
 - (4) Sr.Mgr.(Sectt.) to D(P), WCL