



वेस्टर्न कोलफील्ड्स लिमिटेड

(भारत सरकार का उपक्रम)

WESTERN COALFIELDS LIMITED

(A Government of India Undertaking)

मुख्य महा प्रबंधक (उत्पादन/एन.आई.एस) का कार्यालय

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Regd. Office: Coal Estate, Civil Lines, Nagpur - 440 001

Ref.No.: WCL/CGM(MIS)/SAND-STOWING/ 583

Date: 11.10.2004

## OFFICE ORDER

Vigilance Department, WCL has made certain observations in respect of sand stock measurement and storage. The committee constituted to deliberate on this issue has interalia suggested the following **guidelines** in respect of **sand stock and storage** to be implemented by the Units where sand stowing is being done:

1. The Area of sand stock yard should be specifically demarcated according to the requirement of sand stock for monsoon period and other exigencies. Records of quantity required and used should be maintained in a bound paged book.
2. Quarterly measurement of sand stock done by Colliery Surveyor should be countersigned by Colliery Manager and records properly maintained.
3. To guard against any loss of sand during storage, compaction of Sand Stock Yard with proper sloping should be made.
4. After compaction of storage site, the initial floor contour of the storage site should be taken for reference and maintained as in case of coal stock yard.
5. The height of sand stock be decided keeping in view the ground topography and working constraints / safety, so that area of sand stock yard is manageable.
6. Regarding allowable percentage variation, no shortage can be allowed. The difference between measured quantity and book stock is only a measurement error.

To mitigate any difficulty faced by the Areas, the above system shall be reviewed after one year.

This issues with the approval of competent authority.

( SHIV SHARMA )<sup>12-X</sup>

CHIEF GENERAL MANAGER (PROD/MIS)

WCL : NAGPUR

**DISTRIBUTION:**

All CGMs, WCL Areas