



**WESTERN COALFIELDS LIMITED**  
(A Miniratna – Cat. I Government of India Undertaking)  
OFFICE OF THE GENERAL MANAGER,  
PENCH AREA, PO: PARASIA,  
DISTT: CHHINDWARA (M.P.) 480 441  
Tel – (07161)-220008 Fax- (07161) - 220065  
WCL website [www.westerncoal.gov.in](http://www.westerncoal.gov.in)

Tel - 07161-220008  
Fax- 07161-220065  
Ref. No.WCL/Pench/GM(Opr.)/2015/167

WCL website [www.westerncoal.gov.in](http://www.westerncoal.gov.in)  
Government website <http://tenders.gov.in>  
Date 18.02.2015

**NOTICE INVITING APPLICATION FOR REGISTRATION OF CONTRACTORS FOR LOADING/TRANSPORTATION/LOADING & TRANSPORTATION OF COAL (SURFACE TO SURFACE) THROUGH DISCOUNT BIDDING SYSTEM ON SCHEDULE OF RATES.**

Sealed applications in the prescribed proforma at Annexure "A" subject to the conditions at Annexure "B" are invited from Transport Contractors for registration as Contractors for Tenders to be invited by **PENCH AREA FOR LOADING/TRANSPORTATION/LOADING & TRANSPORTATION OF COAL (SURFACE TO SURFACE)** through Discount Bidding System on Schedule of Rates.

**1. AVAILABILITY OF DOCUMENTS:-**

Application Form for Registration for Discount Bidding System (Annexure–A) & General Instructions for the applicants for registration (Annexure–B) can be obtained on payment of application fee.

**EITHER**

from [Office of the General Manager \(Opr.\), Pench Area](#) on any working day during office hours.

**OR**

can be downloaded directly from website of WCL At <http://www.westerncoal.gov.in>

**w.e.f.**

**21.02.2015 & onwards throughout year on any working days during office hours.**

**2. APPLICATION FEES :**

- (i) Rs.500/- (Rupees Five Hundred only) (Non-Refundable)
- (ii) This can be deposited in Cash with Chief Cashier, W.C.L. Office of the Area General Manager, Pench Area.

**OR**

(iii) Through Demand Draft drawn in favour of "**WESTERN COALFIELDS LIMITED, PENCH AREA ACCOUNT**" payable at PARASIA BRANCH and shall be submitted along with the application form for Registration in separate envelope marking on top as "APPLICATION FEE"

**3. REGISTRATION FEES :**

Rs.10,000/- (Rupees Ten Thousand only) (Non-refundable & Non-transferable) and shall be submitted along with the Application Form for Registration in separate envelope marking on top as "REGISTRATION FEE"

**4. RECIEPT OF APPLICATIONS :**

Applications are to be received **from 21.02.2015 & onwards** at the office of the General Manager (Opr.), PENCH Area on any working day during office hours.

**5. OPENING OF APPLICATIONS FOR REGISTRATION :**

Applications will be opened as on date to be notified later on from time to time to the Applicants.

GENERAL MANAGER (OPR.)  
PENCH AREA

Copy to:

TS to CMD/Director(T)/Director(P&P)/Director (Finance),GM(Vigilance)/GM (CMC),  
Area General Manager, PENCH Area  
Area Finance Manager, PENCH Area  
Dy.GM (System), WCL PENCH Area - for display and making available complete Documents on website of WCL  
All CGMs/GMs, WCL, Nagpur Area/Umrer Area/Majri Area/Wani Area/Wani North Area/Ballarapur Area/Kanhan Area/Pathakhera Area/Chandrapur Area  
All SAMs/All Managers/All working/known contractors of PENCH Area/Notice Boards.

**APPLICATION FORM FOR REGISTRATION FOR DISCOUNT BIDDING SYSTEM**

Notice No.WCL/Pench/GM(Opr)/Regn./2015/

Date :

**Name and full address of the Tenderer :**

**Telephone No. & Fax No. :**

1. Nature of the Firm : Proprietary/Partnership/Private Ltd./Public Ltd.
2. Details of the Enlistment in CIL or the subsidiary Company/Central Govt./State Govt. Undertaking.
  - (a) Name of the organization :
  - (b) Nature of Enlistment :
  - (c) Enlistment No. & Date :
3. Financial Resources:-  
Audited Balance Sheet of Last Three Years OR  
Proof of Submission of Income Tax Return  
for last three years OR  
Any Nationalize Banks reference/certificate  
for satisfactory conduct of accounts indicating  
volume of transaction Assets owned to be enclosed
4. Details of Tipping Truck (Minimum 10 Te) owned
  - Name of the owner :
  - Make :
  - Model/Type :
  - Year of Manufacturing :
  - Capacity :
  - Regn. No. :
5. Details of Pay Loader (Minimum 2.50 Cu.Meter bucket capacity)
  - Name of the owner :
  - Make :
  - Model/Type :
  - Year of Manufacturing :
  - Capacity :
  - Regn. No. :
6. Details of Registration Fees : Rs. 10,000/- (Rupees Ten Thousand) (Non-  
Refundable & non-transferable) vide Demand Draft No. ....  
Date ..... on .....  
Bank Payable at .....

This is to certify that the information furnished above are true to my/our best of knowledge and belief and that if any of them is subsequently found to be wrong/incorrect the company will be at liberty to take any action as it considers expedient and I shall have no claim arising out of such action. Original documents in respect of the above or other documents shall be produced as and when required by the company.

I/We agree to do the work of transportation of coal and loading by Pay Loader on discount bidding system on SOR of WCL on all the terms and conditions as prevalent in WCL for similar type of work.

I/We also agree that the registration of my/our firm/company will be without prejudice to the right of WCL through its HQ or CGMs/GMs of the Areas to award work against open tender for this type of work for which the application is made.

(Signature of the Applicant)

Name (in Block Letters) .....

Office Seal

**Note : - The applicant must follow the general instructions for submission of the Application Form.**

**GENERAL INSTRUCTIONS FOR THE APPLICANTS FOR REGISTRATION**

1. The applicant must read carefully the notice, other document related with the work and acquaint himself before submitting the application form.
2. Application for registration may be done through web site but hard copy of the application along with applicable fees and copies of the documents to be submitted to respective Area. Approval of the registration will be confirmed in writing.
3. All the pages along with application form and enclosures are to be serially numbered by the applicant.
4. Every page of the application as well as terms and conditions should be signed by the applicant as a token of acceptance. The documents attached also to be signed by the applicant for authentication.
5. Conditional offer are likely to be rejected.
6. All the enclosures/photocopies should be neat, clean and fully legible.
7. Application should be properly filled in English/Hindi and submitted as per instruction contained therein and in the application form.
8. Incomplete filled up application form may attract rejection.
9. Erasing or over writing, if any, may disqualify the applicant. Correction as necessary shall be made by crossing out and rewriting with full signature and date.
10. The notice inviting application for registration of contractors is without prejudice to the company's right to the publication of open general notice inviting tender and award of work from time to time as deemed fit by the company.
11. Canvassing in any form is prohibited and application submitted by the applicant resort to canvassing shall be disqualified.
12. Original documents, as required by the company shall have to be submitted by the applicant whenever asked for verification in the event of non submission of original document as advised, the application may be rejected or decision taken by the Management as considered appropriate which shall be final and binding on the applicant.
13. Company may ask for any other documents for further verification of authenticity of the documents submitted by the applicant if required.
14. A person duly authorized by the firm/company for this purpose should sign application as well as instruction/information Power of Attorney in this regard should be enclosed whenever required.

15. The registration shall be valid for period of one year from the date of registration. However the period can be reduced or extended at the sole discretion of the company.
16. The company reserves the right to reject any or all applications for registration without assigning any reason, whatsoever and the company's decision in the matters shall be final.
17. Management reserves the right to cancel registration of any contractor or contractors without assigning any reason whatsoever and the company's decision shall be final and binding on the contractor/contractors.
18. The applicant must submit the following documents along with the filled application form:
  - (a) Demand Draft for Rs.10,000/- (Rupees Ten Thousand only).
  - (b) Photocopy of trade License or Affidavit before Notary Public in case of proprietorship firm, partnership deed in case of partnership firm and Article and Memorandum of Association in case of limited company.
  - (c) Photocopy of documents in support of the work experience i.e. Completion Certificate of works is not Mandatory.
  - (d) Photocopy of PAN, Balance Sheet if any, Income Tax Return if any.
  - (e) Photocopy of Banker's Certificate for showing proof of adequate working capital for smooth handling of the work awarded.
  - (f) Photocopy of ownership documents (RC book of the equipment) in support of eligibility criteria regarding tipping trucks and Pay Loaders.

**NOTE :**

- (1) All the documents (photocopies) to be submitted with self-attestation.
- (2) The applicant shall furnish further documentary evidence, clarification, if required by the company in support of his eligibility.
- (3) All the original documents as above must be produced by the applicant on demand for verification.
- (g) The applicant must give a declaration in the form of affidavit regarding employment of relatives in WCL/CIL or any of its subsidiaries.